Regular Meeting held Friday, Jan. 5, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Potter, Dr. Boyd, Mr. Allaben.

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GOOD WILL. L Stevenson, 12/30/11, showing need of $700 additional appropriation. The Office recommends that this be made on the ground of increased registration and "decreased annual appropriation."

REVERE. L Russell - Olin, 1/1/12, asking for loan of $50. Voted to refer this to Miss Goodrich for recommendation.

PARIS. L Maughan, 12/27/11, relative sale of furniture. Voted to sell the furniture for $15, on Mr. Adams' recommendation.

ELLIS ISLAND. L Frances, 12/27/11, asking for increased salary. Voted to recommend an increase from $45 to $55 per month.

DORLAND INST. L Phillips, 1/1/12 and Shafer, 1/3/12, showing need of a long rest for Miss Shafer. Voted to recommend that she be given leave of absence for ~~six~~ months with full salary from the Emergency Fund.

TUCSON. The contract and bill of sale presented by the Federal Light and Traction Company, which was referred to the Woman's Board at its last meeting, and sent back to the Office with power, was taken up, and it was voted, on Dr. Boyd's recommendation, to approve of this contract and arrange for its execution by the Board of Home Missions. It is understood that the approval of this contract will carry with it the necessary authority for its execution by the proper official of the Board of Home Missions.

GOOD WILL. Relative to the action of the Woman's Board in September ~~voting~~ that the school should be closed at Good Will at the expiration of the present school year, it was the expressed desire of the Conference that a recommendation should be prepared covering this matter, in the light of any further information that has been obtained, and that this recommendation be presented to the Office Conference in time for ~~the~~ reporting it to the Woman's Board at the first meeting in February.

W. A. Shaw
Secretary.

Special meeting held Jan. 8, 1912.

Present: Miss Fraser, Miss Petrie, Mrs. Potter, Dr. Boyd, Mr. Allaben.

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SHELDON JACKSON SCHOOL. First. Owing to confusion of accounts growing out of the two changes made in the administration of the work at Sitka, about $2,500 of the current expense appropriation has been expended for construction, in connection with the demolition of the old buildings. Second. Of the amount expended for coal $1,000 should be charged against the appropriation for the next fiscal year. These two contingencies make it necessary for the Office to recommend an additional appropriation upon the current expense account of this school of $3,500.

TUCSON. An additional appropriation on current expenses is required amounting to $1500. The Office recommends that this be made.

FIRE PROTECTION. On account of a special report made by President Childs of the Normal and Collegiate Inst., the Office deems it advisable that it be given authority to take such steps as may be found necessary to provide adequate fire protection in the schools in the Asheville District, including Bell Institute and Dorland Institute.

(Fire Protection continued.) It is planned to send an expert on fire protection to investigate the situation and make a report as to the necessary precautionary measures to be taken.

THEOLOGICAL TRAINING. L. Moffett, 1/5/12, relative action of Presbytery of Muskogee in matter of preparing a Theological course at Dwight. It is the general opinion of the Conference that in none of our schools should a Theological course of instruction be given.

HARLAN. L Moore 1/3/12, asking whether Annual Requisition should be made out as usual. It was voted to instruct Miss Moore that the Requisition would be expected.

H H Blakes

Secretary.

Regular Meeting held Friday, January 12th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Doctor Boyd and Mr. Allaben.

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MAYAGUEZ: L/Weyer/1/2/12 - showing need of complete rest. Voted to recommend that she be given a year's leave of absence on half pay from the Emergency Fund, the date from which the leave is to be given to be arranged by the School Department.

EL RITO : L/1/4/12 - Sawyer - asking for stereoptican. It was the judgment of the Conference that stereopticans should be supplied to boarding schools only and then arrangements should be made with the various day schools for their use locally.

BEAVER FALLS: L/Bogar/1/6/12 - asking whether the Board would be disposed to aid in the construction of a home for foreigners at Beaver Falls. Voted to reply to Miss Bogar that the Board could not consider any work of that kind, although deeply in sympathy with the need.

NORMAL & COLLEGIATE INSTITUTE: Mr. Childs reports need of $2,000. additional to carry him through the fiscal year. Voted to recommend that this appropriation be made, bearing in mind that Mr. Childs is confident that he can report $4,500. more for tuition this year than last

LAURA SUNDERLAND: L/Montgomery/1/10/12 - Showing need of new chimneys. Voted to turn the matter over to our consulting architect for his recommendation.

ROCK CREEK : L/Brown/ 1/5/12. Miss Brown's requisition shows that she is in need of a scholarship pupil. Voted to recommend that she be granted one.

GENERAL: Mr. Allaben presented recommendation that the requirement for quarterly reports from workers in the fields under Woman's Board should be annulled forthwith, as it was shown that the original need for these reports was being met by monthly reports from schools and mission stations, as well as by requests for material for letters and magazine work. It was voted to accept the recommendation.

W. D. Allaben
Secretary.

Special Meeting held Monday, January 15th, 1912.

Present: Miss Fraser, Miss Petrie, Mrs. Gildersleeve, Mrs. Potter and Mr. Allaben.

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GOOD WILL: Ls/Johnson,Speer, McNeeley/1/8/12, expressing desire to be released from the work at Good Will - Miss Speer wishing her resignation to take effect February 8th, Miss McNeeley asking for release from contract and Miss Johnson asking for transfer.- all evidently growing out of the hardships due to cold and overwork. It was the judgment of the Conference that everything possible should be done for the comfort of the workers and that Mr. Stevenson was to be so instructed. The larger question of our plans for Good Will was brought up and discussed and it was voted that the School Department should prepare a recommendation with a view to utilizing the plant another year in the most efficient and economical manner as to provide proper facilities for conducting a boarding school for forty girls.

MAYAGUEZ: L/Archilla 1/4/12, asking for raise of salary. Voted to state to Miss Archilla that her salary would be raised April 1st to $450. but that it would be impossible for us to consider a request for a raise before that time.

M. C. Allaben
Secretary

Regular Meeting held Friday, January 19th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Doctor Boyd and Mr. Allaben

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HOOPA) L/Anderson/ 1/4/12 - showing that Miss Chase is no longer physically able to carry on the work. Voted to recommend that she be paid six months' salary from the Emergency Fund, dating from February 1st.

SALINA - L/Hamilton/1/9/12 - L/Elliott/1/15/12 - Showing that Miss Elliott has had to leave her field on account of illness of her mother. In view of her efficient service there and the fact that she has not had a vacation for some time, it was voted to grant her a vacation of four months.

PITT RIVER - Repair Account of Miss Gay - showing that Miss Gay, in order to secure the largest amount of repair work possible from the appropriation, besides doing a great deal of the work herself, boarded the men at a cost to herself of $17.35, in addition to furnishing fruit and preserves. It was voted to recommend an additional appropriation of $25.00 and to pay this amount to Miss Gay direct to reimburse her for these expenditures.

SHELDON JACKSON - L/Bridgham/ 12/30/12 - with regard to uniforms for boys. It was voted to suggest that a tuition fee of $50.00 be charged and that this $50.00 should include uniforms for the boys and the material for uniforms for the

girls with the understanding that the uniforms for the girls would be made in the Domestic Art department.- all this with a view to having the students in this way provide their own uniforms. In ~~a~~ cases where the students were unable to pay their tuition, the uniforms would be purchased from the Current Expense account.

WOLF POINT - L/1/9/12/King - relative to application for 120 acres of land near the school. Voted to refer to Joint Conference.

PANGUITCH - Voted to recommend to the School Committee a transfer of $60.00 from the Current Expense account of Wasatch Academy to Panguitch Current Expense account.

GUNNISON- Voted to recommend to School Committee a transfer of $75.00 from the Current Expense account of Wasatch Academy to Gunnison Current Expense account.

GANADO - Voted to recommend to School Committee that $[illegible]00.00 be transferred from Current Expense account to Building Fund.

REEDS SPRING - L/Hill/1/16/12 - relative to the disposition of the property of the Woman's Board near Reeds Spring mission. After careful consideration of Dr. Hill's recommendation that the property be donated to the Renicks, it was voted to give the Renicks permission to use the property pending the re-establishment of work there, with the understanding that the property would be kept in

repair by them.

DWIGHT MISSION - L/Schaub/ 11/15/11 - relative to changing the system at Dwight so that it might be placed on the same footing as Tucson in so far as receipts and expenditures are concerned, that is all receipts to be sent to the Board and a corresponding appropriation be made to meet the needs in the way of Current Expenses. The additional appropriation required for this would be $604.00. Voted to recommend that the change be made and that $604.00 additional be appropriated to complete this fiscal year.

WASATCH ACADEMY - L/Johns/1/9/12 - relative to purchase of Peterson house on the corner of the Academy block. As this purchase would give us the entire block on which the Academy is located and the house would be very useful as a dormitory or Superintendent's residence, and as this together with the other property recently acquired would enable us to open a school next year with facilities for forty or fifty boarding students, the Office Conference voted to recommend its immediate purchase - both Doctor Boyd and Mr. [redacted], who recently visited the field, being agreed that the price is a reasonable one.

Secretary.

Special Meeting held January 22nd, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Mrs. Potter, Dr. Warner Wilson, Dr. Boyd and Mr Allaben.

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The Conference was calledat the request of Dr. Wilson who wished to present certain matters of mutual interest to his department and the Woman's Board. He was listened to with interest and his recommendations taken into consideration.

LAUREL FIELD - L/Goodrich/1/18/12 - asking permission to place requisition for entire field on one blank. It was voted that this permission be granted.

HUNTSVILLE - L/Wines - giving notice of leaving the work on account of poor health. It was voted to give Miss Wines a vacation of two and one half months from January 15th. The School Department reported that owing to Miss Ogle's leaving the station and the uncertainty as to her return, Miss Graves had been sent in to take the place of Miss Ogle and this resulted in their being an additional worker on the field. Under the circumstances it was thought wise to retain all three of them until April 1st, when a re-adjustment might be made after further investigation.

Secretary.

Regular Meeting held 1/26/12.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Mrs. Potter, Dr. Boyd, Mr. Allaben.

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SAN JUAN, P. R. As it seemed to be generally agreed that there was no further need for continuing the school at San Juan, on account of the splendid development of the public school system there, the Conference voted to recommend that the school work be closed at the expiration of the present school year.

OZONE, TENN. The question as to whether it would be advisable to place Ozone in the Budget for another year was discussed, and it was voted to continue the work there.

NUEVA PAZ, CUBA. L Coy, 1/18/12, relative conditions under which she is to leave the work. It was voted to give her two months' vacation from April 1st.

WOLF POINT, MONT. L King, 1/20/12 in re enlargement for next year. It was voted to encourage Mrs. King in her plans for enlarging the plant, and to take up the matter with the architect in the usual way.

1/26/12.

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JEWETT, N. M. Letter received by Dr. Thompson from Miss Milholland, in which serious charges were made against the character and administration of Miss Rogers was discussed. It was agreed that the charges were of such a nature as to require investigation, but it was the judgment of the Conference that out of courtesy to the Secretary of the Home Board no steps should be taken in the matter until after the letter had been discussed in Joint Conference.

Secretary.

Regular Meeting held Feb. 2, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Mrs. Potter, Dr. Boyd, Mr. Allaben.

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Action of Office Conference on January 8th, relative to theological training was brought up, and it was voted that the action taken at the Office Conference should be submitted to the Woman's Board at its next meeting, in connection with the Joint Conference action under date of January 31st, relative to the same matter.

JOINT CONFERENCE. It was voted that hereafter any action taken by the Office Conference on a subject to be presented to Joint Conference should be submitted by the proper person to the Joint Conference in writing.

LAUREL FIELD. L/Goodrich, 1/31/12, relative cost of headquarters house erected at White Rock, showing that Miss Goodrich had advanced $1,000 from her own funds to build this property, and asking that when the cottage at Revere is sold she be reimbursed from the proceeds of such sale. It was voted that instead of making this arrangement the property referred to at Revere be transferred to Miss Goodrich at once. The cottage at Revere is valued at $900.

2/8/12.

LAWSON. L/Price/1/24/12, relative attaching manse to the school tank for water supply. The School Department was requested to prepare an agreement covering this matter, and submit it for action at the next meeting.

NORTH FORK. Requisition asking for additional worker. Voted to refer matter to Mrs. Goddard for information.

BANKS CREEK. Requisition. Question as to whether the work should be continued there referred to the School Department for recommendation of Dr. Finley.

HAINES HOSPITAL. L/McLean and statement showing need of additional appropriation for repairs and improvements - $211.93. Voted to recommend that it be made.

GANADO. L/Reid/1/23/12, relative to reimbursing Mr. Bierkemper for extra expense incurred relative lumber shipment amounting to $150. It was the judgment of the Conference that Mr. Bierkemper should be reimbursed for such an amount as he is unable to collect from the railroad on this amount.

2/8/12.

HOME INDUSTRIAL & PEASE HOUSE. L. Stephenson, 1/27/12. First, requesting that the accounts for the Home. Ind. and Pease House be consolidated;

Second, intimating that the Board should make an appropriation for this work that should at least equal the amount received from all sources annually for carrying on the work.

The request to consolidate the accounts was refused. The question of policy involved in the second matter was so important that the School Department was asked to prepare a a statement on this subject to be submitted at the next regular meeting.

Secretary.

Special Meeting held Wednesday, February 7th, 1912.

Present: Miss Fraser, Miss Petrie, Doctor Boyd and Mr. Allaben.

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ASHEVILLE HOME INDUSTRIAL - Requisition and L/Stephenson - 1/27/12. The following resolution was presented by Mr. Allaben:-

> "It shall be accepted as a general policy of the Woman's Board that the amount annually appropriated for the use of any given school or station shall at least equal the amount received by the Woman's Board, during the previous year, designated for the benefit of the school or station in question, plus the receipts from tuition, with such a deduction therefrom as shall represent the proportionate share of the school or station in the cost of the administration of the Woman's Board.
>
> The adoption of this policy would not bind the Board to the use of the entire amount described above for the current work for any given year, as the Board would be perfectly free to deduct therefrom any sum thought advisable for building enlargements and other such betterments."

The Conference did not feel ready to adopt this resolution as a whole, but voted to state to Miss Stephenson that the appropriation for this year would at least equal the amounts received both from gifts and tuition during the past fiscal year.

FERRON - L/Eihusen - 1/25/12 - requesting that the appropriation for Repairs and Improvements, amounting to $100. be sent on to him with permission to use the same to meet the additional amount necessary to cover the purchase of the furnace, with the understanding that when the time comes in the spring for the erection of the fences, he will raise an amount equal to this sum to be used for that purpose.

W. Allaben Secretary

Regular meeting held Friday, February 9th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Miss Finks, Doctor Boyd and Mr. Allaben.

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SHELDON JACKSON SCHOOL - L/Ludlow & Peabody - 2/7/12 Relative offer of Reynolds Electric Company - in the matter of the sale of the gasoline generator. It was voted to refer this proposal to Mr. Waid for recommendation.

HUNGERFORD ACADEMY - In re annual requisition. The question was raised as to whether Hungerford Academy should be closed at the expiration of the present school year, in view of our plans for the development of the Wasatch Academy. After a thorough discussion of the situation it was voted to recommend that the Academy be closed at the expiration of the present school year, the two memorials involved to be arranged as follows:- that the Academy building at Wasatch be called "Lincoln Hall" and that one of the two proposed new dormitories be named "Hungerford Hall".

DWIGHT - L/Johnston - 2/2/12 - relative to destruction of school building by fire. The question was raised whether the new school building should be erected immediately and it was thought best to defer plans for such, pending settlement of our Indian policy for Oklahoma.

OMAHA - The question of retaining the work of the Omaha Reservation on the Woman's Board list was discussed

and it was voted to recommend to the Joint Conference that this work be discontinued by the Woman's Board on the basis that it is no longer needed.

LAWSON - The proposed agreement for the connection between our water tank and the manse was submitted by the School Department and approved. The agreement is incorporated in the following letter:-

"My dear Mr. Price:-

"

Relative to your request for permission to make a connection for the manse with the tank supplying water for our school, after conference we have agreed to give you this permission subject to the following conditions:

First. The Board reserves the right to discontinue the arrangement, upon thirty days' notice, whenever in its judgment the interests of the work would be promoted thereby.

Second. The local control of the water supply shall be the prerogative of the Principal of the school.

Third. It should be understood that the agreement is made with you individually and is not to extend beyond your pastorate; but of course if the plan proves satisfadtory the Board would be glad to make a similar arrangement with your successor.

Fourth. The cost of all necessary connections and repairs to the same to be defrayed by you.

Very sincerely yours

Asst. Supt.

Approved_____

_____
Principal Pattie C. Stockdale M'm'I? School

I hereby accept the privilege above described, subject to the conditions noted.

Signed _____
Pastor Jarrolds Valley Church.

LOS ANGELES - L/Gilchrist- 1/21/12 - asking for leave of absence for the coming school year, and recommending her aunt as temporary principal. It was voted to grant Miss Gilchrist leave of absence and to leave to the Committee on Appointments the question of appointing the temporary principal

LAUREL FIELD - L/Goodrich - 1/29/12 - relative to Miss Russell, recommending that she be given a years leave of absence on half pay. Voted to so recommend to the Woman's Board.

MAYAGUEZ - COLEGIO AMERICANO - L/Weyer - 1/30/12 relative to Miss Archilla's salary, making strong plea that she be given $550. next year. After much discussion it was v voted to make the salary for the next fiscal year $500.

JEWETT NAVAJO - L/Roger - 1/26/12 - showing need of new building. It was the judgment of the conference that we could not undertake to finance any further enlargement of the plant this coming year, although the need is quite apparent.

LOS RANCHOS DE TAOS - L/Hyson - 1/30/12 - showing need of an additional worker. It was voted to provide for this on the budget for the new fiscal year.

MEXICAN FIELD - In connection with the discussion of the work on Miss Hyson's field, the question of salaries in these dayschools was brought up and it was voted that

dating from the beginning of the next fiscal year, the minimum salary for teachers in these day schools should be $500. and that upon evidence of satisfactory service for one year this should be increased in the case of teachers to $550. and in the case of principals the salary should be increased to at least $600.

TENNESSEE - L/Eakin - 1/31/12 - relative to work of Miss Sallie Gass, Greene County. Voted to decline undertaking this work with regret.

MENAUL SCHOOL - L/Ross - 1/31/12 - showing need of two new buildings. It was the judgment of the Conference that, in view of the effort already being made by the Woman's Board to raise the necessary funds for the needed development at Wasatch, we could not consider this requisition at this time.

MARSHALL - Ls/Finley - 2/2/12 - 2/5/12 - relative enlargement of the community work at Marshall so as to include the adjacent fields. As this question involved important matters of policy now under consideration by the Committee on Incorporation, it was voted that the Secretary of the Woman's Board should take up the questions involved and make a report before any further action was taken.

GENERAL - L- received from Principal Johns of Wasatch Academy gave rise to the question as to what should be the policy of the Board relative to requests sent to Principals and superintendents from various Societies and other sources for statements of needs. It was voted that

these superintendents and principals should be instructed to acknowledge these requests and then forward them to the Board for consideration.

LOS ANGELES - The question of giving permission to the women of California to raise funds for the erection of a school building at Los Angeles was discussed and it was voted to recommend that the Woman's Board give permission to the Women of California to raise a sum not to exceed $25,000. for this purpose and in the meanwhile they should be released all "Advance" work.

MENAUL SCHOOL - L/Ross - 2/1/12 - tendering resignation to take effect the present school year, in May, or some later date during the summer to be agreed upon. It was voted to accept Mr. Ross's resignation and it was then voted that the Secretary of the Board should appoint a Committee of two to prepare a statement of appreciation of Mr. Ross's long and efficient service under the Woman's Board.

Secretary

Special Meeting held Saturday, February 10th, 1912.

Present: Mrs. Gildersleeve, Mrs. Potter, Miss Fish and Mr. Allaben.

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HOME INDUSTRIAL & PEASE HOUSE - It is evident that Miss Stephenson will need at least $800. for Home Industrial and $500. for Pease House to carry her through the rest of the fiscal year. The Office recommends that these appropriations be voted.

FERRON - PANGUITCH - MONROE - To meet bills for text books, as per action of free text book Committee, Geo. B. Sweazy, chairman, additional funds are necessary at the above named stations as follows:-

Panguitch -----$4.08
Monroe---------- 7.92
Ferron---------58.50

The Office voted a transfer of $70.50 from the Wasatch Academy Current Expense account to meet these bills.

DORLAND INSTITUTE - Quarterly Report of Miss Phillips relative to water supply. Miss Phillips recommends that we offer the municipality at Hot Springs $50. water rent with the privilege of putting the water in any of our houses, or anywhere in the property that we choose. It was voted to adopt this arrangement.

H. C. Allaben
Secretary.

Special Conference held Feb. 15, '12, 2:45 P.M.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Mr. Allaben.

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Mr. Allaben presented the following general plan for Field Supervision.

General Plan for Field Supervision.

I. Two Field Superintendents - salary $2,500 - Office -$600.

	Headquarters
1. Mountain Field	Asheville
2. Western Field	Albuquerque or Santa Fe

II. Two District Superintendents - Salary $1,800.

1. Cuba - Head of Guines Schools and Supt. of all other work.
2. Porto Rico -Head of Mayaguez School & Supt. of all other work.

III. Independent Stations

1. Good Will
2. Wolf Point
3. Stations in California & Washington
4. Sitka

Duties.

1. To conduct all local correspondence, adjusting all questions which do not require action on the part of the Board or the Superintendent of Schools.

2. To make regular visits to all schools and stations.

3. To exercise constructive supervision(rather than to investigate troubles and compose dissensions).

4. To co-ordinate the schools of the Woman's Board with the evangelical efforts of the Church by keeping in close touch with the various synods, presbyteries and committees interested.

5. To assemble the present unrelated units of our work into a co-ordinate whole both for the pedagogical and social viewpoint.

6. To vise all reports from schools and stations and all requisitions in excess of pro rata allowance.

7. To make monthly reports to the Superintendent of Schools.

8. The Field Supts. to attend an annual Conference in New York to assist in the preparation of the Annual Budget and to plan the campaign for the new fiscal year, this Conference to be held in March.

9. To recommend candidates both for original appointment and reappointment.

10. To audit all school accounts and supervise building operations, negotiate sales, leases and be generally responsible for all property matters.

11.

Advantages.

1. The substitution of actual for nominal supervision.

2. The enactment of a co-ordinated system of school and community work in place of present system of unassembled and unrelated units.

3. The elimination of the main cause of friction between churches and schools and the substitution therefor of a broad, sympathetic, aggressive Christian policy of harmonious endeavor to prpmote the common aim.

4. The establishment of a vital connection between Headquarters and the Field which would keep the Board constantly and reliably informed as to actual conditions and make possible that intelligent planning of campaigns and policies which requires a basis of indisputable and clearly presented facts.

5. Economy of system is unquestionable. Saving in care of property alone would be large. Saving in teachers' traveling expenses would be not inconsiderable. The elimination of the office of Assistant Supt. and a reduction of

the force in School Department would provide salary and office expenses of one Field. Moreover it is doubtful if there would be a large increase in administrative traveling expenses, as half rates would be applicable to these officers and much of traveling done under present system would be obviated.

6. The Supt. of Schools would be relieved of a large amount of detail which cannot be done effectively in the home office , and he would thus be able to devote his time almost exclusively to the consideration of the larger questions of administration and policy which require that careful investigation which is not possible under present system.

The Superintendent should serve as an effective medium through which the field is brought into close touch with the Board, and this would be possible under system of field supervision, but it is wholly impossible under present system."

It was unanimously voted -

First. That this plan as a whole be approved by the Office Conference, with the understanding that changes in details might be deemed advisable on further examination.

Second. That Mr. Allaben should take up the plan with Dr. Thompson, Secretary of the Home Board, stating that this plan is approved by the officers of the Woman's Board including Mrs. Bennett, the President.

W. A. Allaben
Secretary.

Special Office Conference Feb. 15, '12, 12:15 P.M.

Present: Miss Fraser, Miss Fish, Miss Petrie, Mrs. Gildersleeve, Mr. Allaben.

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Additional appropriations for the amounts named are needed at the following stations:

Santa Fe-Allison	$700.00
Hindman, Ky.	26.00
Anasco, P. R.	50.00
Mayaguez, P. R. (Colegio)	65.00
Pueblo Nuevo	60.00

Voted to recommend that these be made.

W. D. Allaben

Secretary.

Regular Meeting Feb. 16, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Mr. Allaben.

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FERRON. Transfer from Wasatch Academy current expenses for Ferron of $50. Voted to recommend that this transfer be made.

NUEVA PAZ. Miss Sloan reports need of $60 for current expenses for the rest of the fiscal year. It was voted to recommend that this be made.

REED SPRING. L/ Reniek, 2/9/12, showing need of $20 for repairs and improvements. Voted to include this in the budget for the new fiscal year.

HAINES. Annual Requisition and L/McLean, 1/3/12. The question was again brought up as to the advisability of authorizing Mr. McLean to begin the construction of the new launch, for which $1,000 was asked in the Requisition. The need having been recognized by the School Committee at its meeting held Feb. 14, it was voted to include this amount in the budget, with the understanding that the sum is to be secured as a special gift; but as there seemed to be little doubt as to our ability to get this as a special gift, it was the judgment of the Conference that Mr. McLean might go ahead with his arrangements for the construction of the launch.

BANKS CREEK. L/ Finley, 2/11/12, relative continuing work at Banks Creek. It was voted to continue this work on Dr. Finley's recommendation.

ALLISON - JAMES. L/Schaub, 2/10/12, relative superintendent's cottage at Santa Fe. It was voted to recommend to the Woman's Board that $4,000 be appropriated for this purpose in the budget for the new fiscal year.

TUCSON. L/Robe, 2/8/12, First, regarding the generosity of Dr. Olcott in the matter of rendering medical service without charge. It was voted to read this letter at the next meeting of the Woman's Board, and send proper acknowledgment of this service to Dr. Olcott.

Second. Proposal to sell small portion of our campus west of the Santa Cruz river, and use the proceeds to buy a place in the south. This recommendation of Mr. Robe, subject to the approval of Dr. Boyd and Mr. Adams, to be referred to the Woman's Board for authorization.

TIERRA AMARILLA. L/Sass, 2/9/12, relative reopening work. It was the judgment of the Conference that the Woman's Board acted wisely in closing the school work at T.A., and that the consideration of the question of sending a visiting nurse into this section should be deferred.

2/16/12

JEWETT NAVAJO L's/Bratschi, 1/8/12; Boutwell, 1/8/12; Johnston, 1/8/12, relative charges of Miss Lenora Milholland against Miss Rogers. These letters constitute a response to statements of the charges filed by Miss Milholland, former worker at Sitka and the Newett-Navajo Station. In the judgment of the Conference the charges are completely disproved by these letters, and it was voted that a record of this fact should be made on the Minutes coupled with a statement of the strong confidence of the officers both in Miss Rogers' character and administrative ability.

TUCSON. L/Robe, 2/7/12, relative Laird taking the work of Field Matron. It is the judgment of the Conference that no action should be taken in this matter at the present time.

SHELDON JACKSON SCHOOL. L/Bridgham, 2/23/12, relative possible need of medical missionary at Sitka. It was the judgment of the Conference that in case the Government physician should be withdrawn the need would be very pressing, and in that event should be favorably considered.

LOS RANCHOS DE TAOS. L/Hyson, 2/7/12, asking that her neice, Miss Margaret Hyson, be sent. Under the circumstances, and in view of Miss Hyson's long service under the Board, it was voted to approve of this arrangement, provided, of course, that Miss Margaret Hyson's credentials prove satisfactory.

TUCSON. L/Robe, 2/9/12, enclosing statement signed by Misses Laird, Dilley, Wolf and Parker and Mr. Lynn, relative church membership of students in Tucson school. The position as outlined by these teachers was strongly endorsed by the Conference.

Signed ---------- [signature]
Secretary.

Regular meeting held Friday, February 23rd, 1912.

Present: Mrs. Gildersleeve, Miss Petrie, Miss Fish, Miss Finks, Doctor Boyd and Mr. Allaben

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NORTH FORK: - Requisition and L-Goddard - 2/10/12 relative to need of third worker. It was voted to allow the third worker and to provide in the budget $210. to complete the new building, adding this to the Repair and Improvement account.

UTAH: - Relative to equity of the Board of Church Erection in the matter of Utah property. Mr. Adams presented ~~the following memorandum~~ a memorandum, which memorandum it was voted should be referred to the Joint Conference with the hearty endorsement of the Office Conference. This memorandum was also ordered to be spread on the minutes of the Office Conference.

EL RITO:- In re. annual requisition. Voted to defer the question of providing an additional worker

MOUNT VERNON: - $200.00 additional is needed for repairs. Voted to recommend that this appropriation be made.

MARSHALL: - Requisition covering Marshall, Walnut Springs and Hopewell, with L/Finley and Penrose - 2/19/12. It was voted to refer this requisition to Joint Conference with the endorsement of the Office Conference.

SAN JUAN SCHOOL: - The following recommendation was presented by the School Department:-

"In response to the Request of the Woman's Board for recommendations as to the work to be carried on at San Juan in place of the school, it is recommended that a community work should be established, to be carried on by one or two community workers, utilizing the present quarters for clubs and various classes of social and religious nature, to be carried on along the lines adopted in settlement work. For this purpose it is recommended that a sufficient appropriation, approximately $2,000. be made."

This was referred to Joint Conference with the endorsement of the Office Conference.

WASATCH ACADEMY: - L/Johns -2/15/12 - asking permission to sell barns and remove sheds and other outbuildings which now make our block unsightly. Permission granted.

BRITTAIN'S COVE: - L/Logan - 2/7/12 - relative to transfer. It was voted to consult Miss Stephenson of Asheville with regard to the qualifications of Miss Logan and the needs of the field.

SANCTI SPIRITUS: - In re requisition for new building $15,000. Action deferred.

SALINA: - L/Elliott- 2/13/12 - asking for additional worker. Request declined.

WALNUT RUN: - $25.00 additional needed for Current Expenses. Voted to transfer this amount from the

Walnut Springs account.

GANADO: - $1,200.00 additional appropriation needed for completion of building and furnishing of equipment. Voted to recommend that this be made.

JARBOLDS VALLEY: - L/Jackson - 2/21/12 - asking that an appropriation be made for wall paper and shades on the budget for the next fiscal year and that the purchase be made now. This was granted.

MAYAGUEZ. COLEGIO AMERICANO : - L/Weyer - 2/6/12 asking whether the six scholarships at $100. each are to be continued another year. As the appropriation for scholarships this year will provide for the needs of the school during the remainder year, the amount needed for the next fiscal year will be $450. It is recommended that this amount be appropriated.

BELL INSTITUTE: - L/Griffith - 2/15/12 - showing need of new boiler for pumping plant. Voted to authorize this immediately.

SANTA FE - L/Schaub- 2/13/12 - recommending purchase of parcel of ground adjoining Allison property for $1,000. Voted to recommend that this be acquired.

[redacted]: - relative to need of stereopticon. Voted to recommend that this be obtained as a special.

[redacted] (HOLSTEIN PRESBYTERY) : - L/Makin - 1/31/12 relative to $100. needed for Miss Sallie Gass. It was voted not to commission Miss Gass, but to provide $100. on the

budget for her work.

SANCTI SPIRITUS: - $400.00 additional appropriation needed for Current Expenses. Recommended.

TENNESSEE: - L/Baxter - 2/2/12 -relative to need of work at various points in Tennessee. Voted to decline request with regret.

BYBEE: - L/Marietta Wood - renewing request for opening work at Bybee. Voted to decline request with regret.

MANCHESTER MISSION: - Miss Reid asks for additional worker at salary of $150. Voted to recommend that a scholarship of $75.00 be provided, but that no additional worker be appointed.

SAN JUAN HOSPITAL:- The following letter from our Consulting Architect, Mr. Waid was received and ordered spread on the minutes:-

"IN RE PRESBYTERIAN HOSPITAL. SAN JUAN.

February 19th, 1912.

Dear Mr. Allaben:

I have prepared a block plan showing the whole property and a plan and a perspective view of the proposed new buildings. These three drawings have been rendered with a view to reproduction for use in raising money for the building fund. I have ordered the drawings framed and will send them to your office. I ordered photographs of the drawings taken, which will cost $7.50 plus 70 cts. apiece for unmounted photographs, or $8.40 per dozen. Please let me know if you or the editor of your magazine would like to have these negatives.

For your purpose of raising money, I have made approximate estimates of the various buildings which make up the group as planned, as follows:

Administration Building	$40,000.
Dispensary	20,000.
Kitchen and Laundry Building	20,000.
Children's Ward	10,000.
Men's Ward	10,000.
Women's Ward	7,000.
Private Ward	20,000.
Operating Pavilion	14,000.
Total,	$141,000.

Sincerely yours,

(Signed) D. E. Waid.

Secretary.

THE BOARD OF HOME MISSIONS

OF THE

PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA

[illegible] FIFTH AVENUE, NEW YORK

[illegible] [illegible]

OFFICE OF THE TREASURER

[illegible]

[illegible], 1912.

[illegible]

[illegible]

[illegible]

As the result of a conversation had with Dr. [illegible], Secretary, and Adam Campbell, Treasurer of the Board of Church Erection, I gather that they and their Board are opposed to further pro rating such loans as are bound to arise from the sale of the [illegible] and Southern Idaho (Norman) chapel and school properties, in which they have an interest jointly (through expenditures made by the Young's Board) with the Board of Home Missions. They say they can see no reason for making concessions to us any more than to a church that has [illegible] a mortgage.

To my mind there is a decided difference between the two propositions.

Which the Board of Church Erection takes a mortgage from a church it is to protect not the Board of Church Erection, but the Presbyterian Church at large for when they are [illegible] [illegible] in this particular line of [illegible] [illegible] church disbands or the property is sold, [illegible] [illegible] [illegible] [illegible] (through the Board of Church [illegible] [illegible] Presbyterian Church, which originally [illegible]

The [illegible] work was on the other hand, a [illegible] [illegible] between two Boards of the Presbyterian [illegible] [illegible] [illegible] of the funds necessary, which [illegible] [illegible] [illegible] the Presbyterian Church. [illegible]

[illegible] that could legally take title, the Board of Home Missions gave a mortgage to the Board of Church Erection, not for protection certainly, but to comply with the technical requirements of the Board of Church Erection.

In practically every instance the interest of the Board of Home Missions is by far the larger, for not only did they furnish the greater part of the funds required for the erection of the chapel-school houses, but later they built upon the properties, homes for the teachers and missionaries.

With the suggestion that we segregate the interests of the two Boards, relinquishing any claim we might have on account of our larger financial interest in the chapel-school houses (into which alone, the money furnished by the Board of Church Erection went) retaining as our interest the "home" properties built entirely with money furnished by the Board of Home Missions, they did not concur either. Apparently they are concerned with the technicalities only, and are not inclined to consider the equities.

Such a position, if held to, must work a decided injustice to the Board of Home Missions. Take a concrete case; Paris, Idaho.

Into the chapel school house at this point, the Board of Church Erection put $[illegible], and the Board of Home Missions $[illegible], and later the Board of Home Missions put several hundreds more into a teachers' home. We now have an offer for the "home" which will reimburse us in a small way [illegible] money originally put into it, and not at all for [illegible] into the chapel school house, but if we sell the [illegible] Church Erection will in line with their [illegible]

the money received, [illegible] being short of the full amount of the [illegible] but the property sold represents not one penny [illegible] by the Board of Church Erection. There is also an offer for the entire property but the price offered, $[illegible], will but little more than satisfy the Board of Church Erection's interest.

Reduced to figures, their contention in this particular case is this; that they shall receive from the proceeds of the sale $[illegible], the full amount they adventured, while for our investment of nearly $[illegible], we are to receive but $[illegible] less the expenses of the sale. This is but one case; there are some twenty others very similar.

There seems to be one or two facts that Dr. Campbell and Dr. McMillan have overlooked. If the Board of Church Erection consents to the segregation of the church and the "Home" properties, they stand to lose nothing, for in nearly every instance the church work will continue, and under these conditions the Board of Church Erection may never hope for a return of any of the money they put in, so why the dog-in-the-manger attitude. Why should we not be allowed to recover so far as is possible, the money put into the "Homes" in which they have no equity, save as they claim it through a technicality.

Further; if they are willing to pro rata and the entire property is sold, they will receive money which they can put into new work where it is needed. If they do not consent, and the property is not sold, their money is tied up indefinitely. It would seem, leaving aside the equities involved, as though [illegible]

a good Mission business standpoint, the work would be advantaged by their making a just concession, for a Hundred Dollars available for some new live Mission work should look better than Two Hundred Dollars tied up in "dead" fields.

Certainly it cannot be expected that the Woman's Board will continue year in and year out to pay repairs, taxes and insurance on these properties, solely that the Board of Church Erection may take all, or practically all, when it comes to the final disposition of the property.

W.B.A.

Regular Meeting held Friday, March 1st, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish, Mrs. Potter, Miss Finks, Miss Petrie, Doctor Boyd and Mr. Allaben.

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AGUADILLA: Report - Sloan 2/29/12 - stating uncertainty as to building for school another year. In view of the generally accepted belief that there is no need for denominational day school work in Porto Rico, it was voted that both the school work at Aguadilla and at Anasco should be discontinued and community work substituted instead. The matter was referred to Joint Conference.

CHIMAYO: L/English - 2/27/12 - asking for leave of absence for a few months on account of illness of father. In view of the fact that Miss English has been in the service of the Board for ten years, it was voted to allow her four months vacation in addition to the two months to which she is regularly entitled, dating from March 1st, the salary to be paid from the Emergency Fund.

GENERAL: A plan for developing the Indian Missions was submitted by Doctor Moffett and it was voted that in view of the arrangement which is now pending for a division of the work between the Woman's Board and the Home Board, it would be inadvisable to take this plan up for discussion, and it was further voted that Miss Fraser should

so inform Doctor Thompson. The plan as submitted is to be incorporated in the minutes of this meeting.

DWIGHT: L/Schaub- 2/16/12 - relative to enlargement and development of plant at Dwight. It was the judgment of the Conference that provided, first,- that suitable arrangements could be made for the retention of the Mary R. Gregory Memorial ~~at Anadarko,~~ and second,- that a bona fide title to the land now held at Dwight shall have been secured , there shall be such an expenditure upon the plant from the proceeds of the sale at Anadarko as shall be deemed advisable with a view to providing accommodations for from 80 to 100 students.

INDIAN WORK: L/Johnson - Pine Ridge - 2/20/12 - showing need for opening a school on the Pine Ridge Reservation. Referred for favorable consideration at the Budget Conference Referred also to Joint Conference.

TIERRA AMARILLA: L/Case- 2/20/12 - Enclosing letter of Whitlock 2/14/12 and petition of congregation at Tierra Amarilla asking that the school be re-opened, and promising $15.00 a month in the way of aid. No action taken.

PORTLAND INSTITUTE: L/2/26/12 - Phillips - asking permission to purchase property for use of manse - Voted to submit to Joint Conference with recommendation that authority be granted.

SAN JUAN HOSPITAL: The School Department recommended that Doctor Hildreth's salary be placed on the budget at $1,800. instead of $1,500. Recommendation adopted.

JEWETT NAVAJO: The School Department recommended that Miss Johnston's salary for February and March be accepted in lieu of the total amount of her travelling expenses, which was $98.15. The salary amounts to $85.33. This recommendation is based upon the fact that the travelling expenses were unusually heavy through no fault of Miss Johnston. Recommendation adopted.

GENERAL:

PENSION SYSTEM: The need of establishing some adequate pension system having been long recognized it was voted that the School Department be requested to prepare a plan and submit it for consideration.

MINIMUM AGE - ADMISSION TO BOARDING SCHOOLS: The necessity of establishing a minimum age for admission has become apparent and the School Department was requested to make a recommendation as to the minimum ages to be adopted in the different fields.

QUARTERLY REPORTS: It was voted that the Secretary of the Woman's Board should inform the Board that the Quarterly Reports had been discontinued.

Secretary.

Regular meeting held Thursday, March 7th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Miss Finks, Doctor Boyd and Mr. Allaben.

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SHELDON JACKSON SCHOOL : L/Bridgham- 2/22/12 relative to tuition, relations to the native church and date of closing school. It was voted to take up with Mr. Bridgham again the matter of tuition. The question was also brought up as to the advisability of keeping the school open throughout the year and the School Department was instructed to take that subject up with Mr. Bridgham.

BRITTAIN'S COVE: L/Stephenson - 3/5/12 - recommending continuance of work and re-commissioning of Miss Logan on another field. It was voted to approve Miss Stephenson's recommendations.

SAN GERMAN Requisition - Voted to include the sum on the budget - $900.

GUNNISON L/Curtis - 2/29/12 - asking permission to solicit gift of a horse and waggn. Request declined.

HAINES L/McLean - 2/17/12 - showing need of $50.00 additional appropriation. Voted to recommend that this be granted.

HARLAN $30.00 additional needed for Current Expenses. Voted to transfer this amount from the salary account.

HINEMAN: L/Mienk - 2/21/12 - asking whether we desire to purchase horse at $150. Voted to approve of purchase. Miss Fish asked to get the same as special.

INDIAN WORK: Copy of Home Board Conference records - Jan. 15th and 16th, 1909 and Jpint Conference record - Jan. 22nd, 1909. These were noted and placed on the minutes of this conference.

NORMAL & COLLEGIATE: Requisition - Mr. Childs, showing total of $54,864.00, plus amount needed to provide fire protection Voted to recommend the same for favorable consideration.

GENERAL: The large items of expenditures required for repairs and improvements at various stations were considered by the Office Conference and it was the judgment of the Conference that a special list of these needed repairs should be compiled and the same should be presented to the Woman's Board with a recommendation that the Assembly's Board be asked to consider the propriety of appropriating a portion of their funds to aid in meeting these unusual and imperative needs.

GENERAL: The Conference voted to present to the Board of Home Missions for their consideration and approval the following list of estimated expenditures for the fiscal year 1912-1913.:-

School Budget----------	$362,300.
Teachers' Trav. Exps.----------	3,500.
Fund for missionaries' companions----------	1,500.
Insurance----------	5,700.
Evangelistic----------	17,000.
Administration & Mscl.Exps.---	60,000.
	$450.000

Secretary.

Regular meeitng held Friday, March 15th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Doctor Boyd and Mr. Allaben.

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GUINES. L/King/3/4/12- with regard to paying Miss Castellanos from the Emergency Fund, during her illness. Voted to recommend that she be paid from the Emergency Fund for a period not to exceed two months.

MAYAGUEZ - COLEGIO. The question of a suitable name for this institution was brought up and it was voted to recommend to the Joint Conference that the name Mayaguez Training School for Girls be given this institution.

BRUSH CREEK. L/Robinson/3/6/12 and Ls/Heminger 2/12/12 and 1/29/12 - relative to need of home for workers. In view of the information given by these letters it was voted unwise to make plans for erecting a home there at present.

CRAB ORCHARD, TENNESSEE. L/Taylor 3/7/12 and L/ Duncan 3/6/12 - relative to need of work at Crab Orchard and Grassy Cove. Voted to decline request to enter these fields.

BELL INSTITUTE. L/Childs/3/9/12 - recommending transfer of pump from Normal & Collegiate to Bell Institute. It was voted to authorize this arrangement.

FERRON. L/McClain/3/1/12 - showing that the accrued interest due on the $170. note which the Board agreed to take up some time ago in order to secure title to property at Ferron amounts to $31,50. It was noted to recommend that this be added to the appropriation of $170.00 and that the total amount $201.50 be taken from the general Building Fund.

W. A. Allaben

Secretary.

Regular meeting held March 29, 1912.

Present: Miss Fraser, Miss Petrie, Dr. Boyd, Mr. Allaben.

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GORMAN'S BRIDGE. The question of whether we should sell this property or not was brought up, and it was voted to approve the sale of the same subject to President Childs' recommendations.

BALLSVILLE, VA. L/Board of Education, Dr. Cochran, relative aiding school. Voted to respond that this is not the work of the Woman's Board.

LOS ANGELES. L/Gilchrist, 3/7/12, asking permission to leave the middle of May provided local substitute can be appointed. Voted to grant request.

LOS PINOS, COLO. Memo. report Amadeo Maes, Mogoto, Colorado, sent from Dr. Thompson's office, showing need of teacher at Los Pinos. It was the judgment of the Conference that there is opportunity for effective work of this kind in Colorado, but it will be impossible to give the application consideration on this year's Budget. It was voted, however, that the School Depart-

ment should obtain full information with regard to the needs of the field, and make a recommendation for the next fiscal year. b

GUNNISON. L/ Curtis, renewing request for the horse and buggy. It was voted to submit the same to the Woman's Board with the recommendation that this outfit be obtained as a special.

INDIANS. Memo. Dr. Moffett showing need of schools in the Papago Country. On account of the large Budget already undertaken it was voted impractical to consider this request this year.

UTAH PROPERTY MATTERS. L/ Mildred Stumbaugh, 3/16/12, in re Mendon property; memo. Adams enclosing L/ Carver, 3/25/12. In view of the continued applications for action with reference to our properties in Utah and Idaho, it was the judgment of the Conference that the action of the Woman's Board on December 12th, 1911, in referring our resolution back to the Office for more detailed information, should be considered; and it was finally voted that the School Department should prepare such information and present it at the meeting of the Woman's Board on April 2nd, recommending that the action of the Office Conference dated December 8th be resubmitted to the Woman's Board, for approval.

GUINES. The question of the inscription to be placed on the Kate Plummer Bryan Memorial School at Guines was considered, and it was voted that the following should be officially adopted:

KATE PLUMMER BRYAN MEMORIAL
ERECTED A.D.1911 BY THE
PRESBYTERIAN WOMEN OF
PENNSYLVANIA,U.S.A.

IN HONOR
OF THE FIRST PRESIDENT
OF THEIR WOMAN'S SYNODICAL
SOCIETY OF HOME MISSIONS.

GUINES. L/Waid/3/26/12, giving estimates of the cost of fence, etc. It was voted that the Office could not consider recommending the expenditure of the necessary amount for the erection of an iron fence. It was voted to propose to the Building Committee the planting of a hedge instead.

CRAB ORCHARD. L/Duncan, 3/19/12, showing need of the school and stating that the Second Church of Knoxville would provide a salary of $350 for a teacher as an advance. Voted to recommend to the Woman's Board that this permission be granted.

MARSHALL AND LAUREL FIELD. L/Dr. Wilson, Dept. Church and Country Life, 3/25/12, to Fraser, showing need of sending two traveling experts of Agricultural training, one a Horticulturist and the other a teacher of Animal Husbandry, to this field for six months. Voted to refer

to Joint Conference with the statement of that the plan has the high approval of the officers of the Woman's Board, but that much to their regret they are not able to finance the undertaking, and recommend that the same be favorably considered by the Assembly's Board.

The following transfers were found to be necessary, and were made:

From San Pablo C.E. to Los Angeles C. E. $22.00.

All from Bell Institute as follows:

Hot Springs C. E.	$60.	
Rice Cove C. E.	2.85	
Shelton Laurel C.E.	15. 85	
Mt. Vernon C.E.	18[illegible].	Repairs $15.
Asheville Farm Repairs	40.	

From Farm C. E. to Repairs 210.

W. C. Allabee

Secretary.

Special Meeting held March 30, 1912.

Present: Miss Fraser, Mr. Allaben.

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The following transfers were found to be necessary, and were made:

C. E., $11. from Pueblo Nuevo to Aguadilla.
" " 90. " Reed Spring to Mt. Vernon.
Repairs $200. from Farm School to Mt. Vernon.
C. E. 250. from Repairs at Good Will.
" " 145. from Mt. Pleasant to Logan.
" " 30. " Repairs at North Fork.
" " 10. " " at Big Pine.
Repairs 400. " C. E. at Farm School.
" 50. " C. E. at Hot Springs.

$66.17 to C. E. from Repairs at Santa Fe - Allison.

$161.64 to C. E., Pease House)
200.05 to C. E., Home Ind.)
2.11 to C. E., N. & C.)
$363.80 from C. E., Dorland Institute.

$45. from C. E. Chamisal to C. E. Taos.

GOOD WILL. An additional appropriation was found to be necessary and was granted - $164.

W. W. Allaben
Secretary.

Special Meeting held Wednesday, April 3rd, 1912.

Present: Miss Fraser, Miss Petrie, Miss Fish and Mr. Allaben.

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SITKA - Mr. Allaben presented the need of a physician at Sitka and it was voted to propose this oppertunity to Doctor Campbell at an initial salary of $1,200. and home with the added privilege of engaging in private practice as his duties might permit, with an alternative of a larger salary without the privilege noted aboge. This matter to be presented to the Woman's Board as soon as word can be received from Doctor Campbell. The recommendation for undertaking the work is based upon the belief that the project can be made self-supporting.

KENTUCKY - L/Dr. MacDowell to Dr. Thompson stating action of the Transylvania Presbytery in October relative to situation at Harlan. It was voted that Dr. Thompson should be asked to state to the Presbytery on behalf of the Officers of the Woman's Board that the present teaching force at Harlan would not be retained another year and that no reorganization of the school work would be effected until after the meeting of the joint committee for the discussion of the whole question to be held at Louisville during the General Assembly.

GUINES. - Mr. Allaben reported ~~xx~~ suggestion of Mr. Waid that the inscription to be placed on the new building and the following was finally adopted to be submitted for Mr. Waid's approval:

KATE PLUMMER BRYAN MEMORIAL ERECTED A.D. 1911 BY THE PRESBYTERIAN WOMEN OF PENNSYLVANIA U.S.A.

ERECTED IN HONOR OF THE FIRST PRESIDENT OF THEIR WOMAN'S SYNODICAL SOCIETY OF HOME MISSIONS.

H. C. Allaben

Secretary.

Office Conference held April 5, 1912.

Present: Miss Petrie, Miss Fish, Mrs. Potter, Mr. Allaben.

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TEXAS. L/Kelly, 3/21/12, in re opening work for Mexicans in the Lower Rio Grande Valley.? It was the judgment of the Conference that the appeal ought to be considered with reference to our budget another year, and it was voted to secure additional information with this end in mind.

SEXTON. L/Sexton, 3/27/12, enclosing list of traveling expenses. As Miss Sexton receives very small compensation for her services, it was voted to make exception to the rule and pay her traveling expenses, amounting to $12.

GANADO. L/Reid, 3/29/12, asking for Miss Conklin's removal at as early a date as possible. Referred to J.C. with recommendation that Mr. Reid be informed that it is the judgment of the officers of the Woman's Board that Miss Conklin should not be expected to leave the field until Mr. Bierkemper leaves also.

CONCORD. L/Grier, presenting action of Concord Presbytery April 20, 1911, relative to transfer of Laura Sunderland Memorial School to Concord Presbytery of the Presbyterian Church U. S. Voted to refer it to J. C.

LOS ANGELES. L/Waid, 4/1/12, enclosing copy L/ Patterson, 3/25/12. Voted to approve of Mr. Patterson as architect for Los Angeles Mission building subject to Mr. Waid's endorsement.

TENNESSEE. L/Baxter, 3/12/12, relative work at Bloomington Springs, stating that $225 had been promised for Bible reader. Voted to reaffirm action of Conference that we could not undertake any more work in Tennessee at the present time.

W A Allabaw

Secretary.

Regular Meeting April 12th, 1912.

Present: Mrs. Gildersleeve, Miss Petrie, Miss Fish, Mr. Allaben.

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SCHOLARSHIPS. The following list of participants in fund for companions was submitted and approved.

El Rito	12 mos.	$100.
Gunnison	"	100.
Salina	"	100.
St. George	"	100.
Brittains Cove	"	100.
Revere	"	100.
Manchester Mission	"	100.
Rock Creek	"	100.
San Pablo	"	100.
Marina Mission	"	100.

MARINA MISSION. L/Hazen, asking whether work done by the Marina Mission Auxiliary could be incorporated with the rest of the work, in so far as reporting is concerned. The request was declined.

Dwight. L/Robe, 4/6/12, relative plan of development of Indian work. In connection with proposing to send Mr. Robe to Dwight, it was the judgment of the officers that it should be distinctly understood that in sending him to Dwight we could not encourage him in the hope that the Board would

at any time consider the adoption of his plan for the erection of a large plant for Indian work in Oklahoma.

HAINES. L/McLean, 3/26/12, with regard to additional amount needed for launch. It was voted that Mr. McLean should be informed that the $1,000 appropriated by the Board was the limit of the amount which could be allowed for the launch.

SHELDON JACKSON SCHOOL. L/Bridgham,2/26/12, in re corporal punishment and use of lockup, raising the question of the kind of discipline to be employed in extreme cases of insubordination. It is the judgment of the office that we should sustain Mr. Bridgham in a policy of suspension and expulsion in preference to corporal punishment and incarceration.

GORMANS BRIDGE. L/Childs, 4/8/12, enclosing that of Board of Education of Buncome County offering $1,000, $300 down and $350 for each succeeding year, with interest from date on each note. Voted to recommend to the Woman's Board that this be accepted.

WOLF POINT. L/Waid, 4/10/12, showing sketch plan for building and contractor's estimate, $5,807. In view of the lack of funds which would have to be used for this purpose, it was voted that we could not consider this proposal just now at Wolf Point.

M Collabe
Secretary.

Regular meeting held Friday, April 19th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve Miss Pettie, Miss Fish and Mr. Allaben.

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MARINA SCHOOL: L/Hazen - asking us to consider an additional worker for the auxiliary. Voted to decline with regret.

ERWIN. TENNESSEE: L/Duncan / 4/17/12 - proposing that the Board donate to the people of Erwin the schoolhouse and land surrounding and that the remainder be divided into lots and put on sale with the exception of lot #1 which Dr. Duncan asks the Woman's Board to donate to the trustees of the Presbyterian Church for a manse. Voted to recommend the adoption of Doctor Duncan's proposal .

M. C. Allaben
Secretary.

Adjourned meeting held Friday afternoon, April 19th, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, and Mr. Allaben.

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BUDGET: The question of the revision of the budget was brought up and the adoption of the following was finally recommended to the Woman's Board:-

BUDGET OF WOMAN'S BOARD.

Year 1912 - 1913.

Receipts for the regular work of the Woman's Board for the four years ending March 31st, 1912, were as follows:

March 31st, 1909	$382,361.
" 31st, 1910	408,130.
" 31st, 1911	388,996.
" 31st, 1912	407,000.
	$1,586,487.

Averager receipts for this period------$396,621.

Proposed Expenditures

School Budget-------	$357,582.	
Teachers'Trav.Exp.--	3,000.	
Fund Missionaries' Companions------	1,500	
Insurance	5,500.	367,583.
Administration & Mscl.Ex.----	56,000.	$423,583.

Increase over established basis-----$ 25,962.

" " receipts of last year 16,000.

Secretary.

Regular meeting held 4/29/12.

Present: Miss Fraser, Miss Petrie, Miss Fish,
Dr. Boyd, Mr. Allaben.

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ERWIN. Action Woman's Board referring the matter of the disposal of our property at Erwin back to the Office for reconsideration was brought up and discussed, and it was voted to refer it to the Woman's Board again, with the recommendation that the proposal be accepted.

HUNGERFORD ACADEMY. L.Gillilan, 4/16/12, asking for terms of sale, etc. Referred to the School Department for correspondence.

PRESBYTERIAN HOSPITAL, SAN JUAN. Discussion of Mr. Waid's letter giving estimate of cost of erecting new buildings, and the following action was taken: "The Office Conference presents attached estimate of cost of erecting proposed new buildings for Presbyterian Hospital at San Juan, P. R. with the following recommendations:

(a) That the project be placed before our constituency as one worthy of their cordial interest and earnest support

(b) That in addition to the sum of $150,000 needed for the erection of the proposed plant, steps be taken to provide an endowment fund of $300,000, the erection of the buildings to be conditioned upon securing the endowment named.

Signed W. A. Allaben
Secretary.

Office Conference held Friday, May 3, 1912

Present: Miss Fraser, Mrs.Gildersleeve, Miss Petrie, Miss Fish, Miss Finks, Mr. Allaben.

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OMAHA RESERVATION. In re Miss Chapin's salary. Voted to pay from Suspense Acct. pending other arrangements.

TAOS. Miss Richardson. Voted inadvisable to continue Miss Richardson under the Board after the expiration of present school year.

KICKAPOO. In view of the necessity of providing a home for women workers if the same are to be sent to the Kickapoo Reservation, it was voted to recommend toJ.C. that Mrs.White's appointment be approved.

GOOD WILL. L/Stevenson, 4/22/12. Voted to recommend the sale of farm at Good Will provided this arrangement should harmonize with the plans for the development of the school. Refer J.C.

MARYVILLE CONFERENCE. L/Lyle, 4/29/12, asking assistance in the way of traveling expenses of workers. Voted that no action could be taken on this matter this year.

MEMO. MOFFETT. 4/29/12, in re Mt.Hermon Conference. Voted that we could not pay traveling expenses of our workers to this conference.

5/3/12.

LAGUNA. L/Broadhead, 4/16/12, relative action Woman's Board Presbyterian Society of the Presbytery of Rio Grande in reopening work at Laguna. Voted to refer to J. C. with recommendation that no action be taken.

ST. LAWRENCE ISLAND. Recommended that Mrs. Reed be commissioned at this station at a salary of $~~300~~ 200., and that $200. be added to the budget to pay her salary.

W. A. Holcombe

Secretary.

A/S.

Special Conference May 9, 1912.

Present: Miss Fraser, Miss Petrie, Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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April

COLORADO. L/30, Weaver, stating acting of Presby-Pueblo requesting Board to plant schools at Costilla, Ignacio, Los Animas, Ortiz and Trinadad. Voted that the Conference could not consider any proposals for new work this year, on account of lack of funds. Referred to Joint Conference.

AGUADILLA. L/Sloan, 4/21/12, showing need of bell for Pueblo Nuebo. Voted to approve personal solicitation on the part of any of the officers of the Board to obtain this as an extra.

LAWSON. L/Reaugh, April 27,1912, relative dispute between the Rowland Company and the Board of Home Missions as to the ownership of strip of land. Voted that the settlement recommended in these papers be approved, and that the Board be asked to make a grant of $50 from the General Building Fund for this purpose.

GRASSY COVE. L/Brady, 5/6/12, relative purchase of property. Voted that it is our judgment that the property should be sold, and that the matter be referred to Dr. Duncan for recommendation.

GANADO. L/Bierkemper, 4/30/12, relative refund of $150 expended on account of ~~out~~ delay in shipment of lumber. It was the judgment of the Conference that Mr. Bierkemper had not exercised the proper judgment in the matter, and it was voted that the amount would have to be paid, subject, however, to the action of the Building Committee, which stated that no more funds would be sent to Mr. Bierkemper until a satisfactory accounting shall have been received of the expenditure of funds already sent.

Secretary.

A/S.

Special Conference held Tuesday May 9/12.

Present: Miss Fraser, Mrs. Gildersleeve, Mr. Allaben.

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HARLAN. Proposal was submitted on behalf of the Board of Trustees of the Public Schools of Harlan offering $5,000. for the Academy Building with certain grounds adjacent. In view of the conference held at Louisville with Dr. Cheek, Mr. Murdock and Mr. Michel, it was thought not advisable to sell the property this year, and it was then voted that an offer be made to rent the property to the Public School authorities as has been done during the past year.

ERWIN. L/ Duncan to Olin relative disposal of furniture in teachers' cottage at Erwin. The Conference voted that Dr. Duncan's recommendation that the furniture be sold be accepted.

Secretary.

A/S.

Office Conference Monday, June 3, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Mrs. Potter, Miss Fish, Mr. Allaben.

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DUTIES OF FIELD SUPT. MOUNTAIN FIELD. The question of the duties of Field Superintendent of the Mountain Field was brought up, and the following outline was adopted:

Duties of Field Supt. Mountain Field.

1. To conduct all local correspondence, adjusting all questions which do not require action on the part of the Board of the Supt. of Schools.
2. To make regular visits to all schools and stations.
3. To exercise constructive supervision(rather than to investigate troubles and compose dissensions.)
4. To co-ordinate the schools of the Woman's Board with the evangelical efforts of the Church by keeping in close touch with the various synods, presbyteries and committees interested.
5. To assemble the present unrelated units of our work into a coherent whole both from the pedagogical and social viewpoint.
6. To vise' all reports from schools and stations and all requisitions in excess of the pro rata allowance.
7. To make monthly reports to the Superintendend of Schools.
8. The Field Superintendent ~~and District Superintendents~~ to attend an Annual Conference in New York to assist in the preparation of the Annual Budget and to plan the campaign for the new fiscal year, this conference to be held in February.
9. To recommend candidates both for original appointment and reappointment.
10. To vise' all school accounts, supervise building operations, and make preliminary negotiations of sales and leases, and be generally responsible for care of property.
11. The Field Superintendent shall co-operate with the officers of the Woman's Board in preparing attractive articles for publication and regularly sending to the New York office such news items as may be helpful for general publicity work. He is also expected to make addresses whenever possible, and generally help to develop intelligent interest in the support of the work.

6/5/12.

GENERAL. The following instructions relative construction and alteration of buildings as prepared by Consulting Architect, Mr.D. E. Waid, were adopted:

Instructions to
Missionaries, Teachers or others in the Field
having to do with construction or alteration of Buildings.

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WARNING: You are requested to read the following notes with particular care in order to avoid complications which may easily follow apparently harmless and unimportant acts if taken without full information and proper authority, and which sometimes not only cause serious embarrassment but bring about financial loss or litigation.

SECURING PLANS: When a new building is proposed or any construction work is contemplated which involves the preparation of plans, it is important that you should not ask any one to make sketches, or even receive sketches which are offered voluntarily by any architect or contractor, without first securing the authority from the Superintendent of Schools. The mere consideration of sketch plans may place yourself personally or the Board under financial obligations, and too great care cannot be exercised in avoiding such a step.

When there is occasion to make sketches, you should first write to the Superintendent and send your own memoranda of what is desired, together with the names of any architects or contractors whom you would like to have considered or whom you can recommend as being competent to do the work in prospect.

PREPARING PLANS. After the Superintendent of Schools has made arrangements through you or otherwise for the preparation of plans, the regular procedure is, first, that preliminary sketches shall be prepared as requested by the Superintendent, and these sketches will be submitted to you for any criticisms or suggestions which you wish to make. The sketches and such suggestions should then be returned to the Superintendent, and, after they are properly developed, working drawings and specifications will be prepared.

If at any time it appears to you to be desirable to make any changes in the plans or specifications, they may be made only upon the written consent of the Superintendent of Schools.

6/3/12.

GETTING BIDS. When you are requested by the Superintendent or the Consulting Architect in New York to obtain bids , it is important that you shall see that such bids are based strictly on the plans and specifications. If, at the time of taking bids, you see any modifications or additional work which you think should be considered, you may ask the contractor to submit an alternative estimate, but it is important that he shall make his bid first on the plans and specifications strictly as shown, so that bids may be properly compared with each other, and also, so that the difference in cost involved in the change which you propose may be considered.

LETTING CONTRACTS. It is important that the specifications and drawings shall be signed by the contractor, and that the contract shall not be modified in any way by a verbal understanding or even by a written order without the written consent of the Superintendent of Schools or the Consulting Architect.

CHANGES AFTER CONTRACT IS LET. During the progress of construction, no changes or modifications of any kind, however trifling, whether they involve extra expense or not, shall be made without the knowledge and authority of the Superintendent of Schools or the Consulting Architect. In an emergency affecting the safety of life or property, you may approve a modification which you think necessary, but you should either telegraph or write for confirming authority so to do. No modification of any kind, whether it effects the cost or not, shall be made except in writing. This is very important because of possible legal complications and must be strictly observed.

PAYMENTS. Payments to contractors and architects will be made by check issued by the Treasurer, and you must not make or promise to make any direct payment under any circumstances unless authorized so to do either by telegraph or by letter.

At the suggestion of Mr. Waid the following should be added to the list of directions to be followed by representatives of the Board on the field, in connection with building projects;

"No orders or certificates are to be given to contractors except by direction of the Superintendent of Schools."

(Added March 1st, 1913.)

In connection with this plan of Field Supervision of the Mountain Field, beginning July 1st, 1912, the following additional appropriations were recommended:

Salaries----------	$525.00
Office Expenses-------	450.00
	$975.00

To this account there was also transferred from the salary account of the Normal and Collegiate Institute $1,350.00.

The Superintendent of Schools proposed that Miss McNeil be made Acting President of the Normal and Collegiate Institute from July 1st, 1912, at an annual salary of $900.00. This proposal was adopted.

Secretary.

Special Conference held June 9, 1912.

Present: Miss Fraser, Miss Fish, Miss Petrie, Mr. Allaben.

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GREEN BAY, WISC. $200. for current expenses is required. This was omitted from the Budget by oversight. This was voted.

HARLAN. On recommendation of Mr. Allaben, who in company with Dr. Cheek and Mr. Childs recently visited the field, it was voted to authorize the sale of the academy building at Harlan with a proportionate share of grounds for $5,000.

It was also voted to recommend that authority be granted the Treasurer of the Board of Home Missions to execute lease of the Harlan property nine months from September 1st, 1912, for $25. per month.

HUNTSVILLE. To meet an overdraft on repairs and improvements it was voted to transfer $60. from the equipment account of the same school.

/[illegible]. In matter of letter Hotchkiss asking permission to have house painted for $20. Voted to authorize this, and to transfer $20. from the salary appropriation.

H. Allaben

A/S. Secretary.

Meeting held 6/14/12.

Present: Miss Fraser, Miss Petrie, Mrs. Gildersleeve, Mr. Allaben.

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PENASCO. L/Cordova 6/3/12, relative purchase of property. Voted to refer to Mr. Olin.

JAMES-ALLISON. L/Schaub 6/10/12 relative making Allison-James girls' school. Voted not feasible to make change this year.

MISSOURI. L/Hill to Fraser, 5/31/12, with enclosures relative proposed school at Grandon, Mo. Main point of discussion was whether we should ask Dr. Wilson to make proposed survey of this section. Voted to state to Dr. Wilson that the officers of the Woman's Board were sufficiently interested in the project to desire the additional information that his survey would provide.

FLAG POND. L/Duncan, 6/7/12 enclosing petition for opening Flag Pond school. Voted to refer to Executive Committee without recommendation.

SAN JUAN. L/Clements 6/7/12 showing need of repairs and equipment. Voted to transfer $75 from salaries at Gunnison to repair account, and $55 from salary Los Angeles to equipment account.

6/14/12.

GUERNSEY. L/Curtis, 6/8/12 renewing request for $200 for horse and wagon. Voted to decline request with regret.

TUCSON. L/Record, 6/10,12 showing cost of moving to Tucson. Voted that $125 should be granted Dr. Record on his freight account.

MAYAGUEZ. Training School. L/Harris , 6/24/12 proposing that the Polytechnic Institute do the work of the Training School, and the Board provide $1,500 for teachers' salaries for a few years. Voted to decline Mr. Harris's proposal, thanking him for his interest and courtesy.

GENERAL. L/President Board of Relief, Dr. Agnew, relative application of Miss Perley for admission to Merrian Home. Voted to recommend that Miss Perley's application be favorably considered.

TAOS. L/Hyson, 6/5/12, recommending that school at Taos be closed. It was the judgment of the Conference that it was too late to entertain the proposal seriously this year.

MANCHESTER. Hemphill, 6/6/12, suggesting that Mr. Allaben visit Manchester. Voted to approve of such a visit after the Maryville Conference.

6/14/12.

BRISTOL. Capelli, 5/4/12, to Fish, in re increase of salary. Voted to refer to Miss Fish for further information.

HUNTSVILLE. L/ Halbert 6/10/12 asking for leave of absence for one year from June 1st without pay. Application approved.

JEWETT. L/Rogers, 6/3/12, enclosing agreement proposed by Dr. Gass to be signed by MissbRogers and Mr. Needles. The Conference expressed its disapproval of this proposal and suggested that Dr. Gass be reminded of the agreement reached by the Indian Department and the School Department and himself on the occasion of his visit last year, by which it was arranged that Mr. Needles was not expected to provide the religious services for the school, and Dr. Gass would make other provision for this supply. Referred to Joint Conference.

Secretary.

A/S.

Special Conference held June 17, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Mr. Allaben.

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MENAUL SCHOOL. L/Rio Grande Presbytery, 6/11/12, recommending Mr. Ross for reappointment on the basis of authority written in the Digest, Page 349.

The following letter was presented from Mrs. Bennett, our President:

"On the important matter of the action of Presbytery, I am anxious to go on record, while I recognize the fact that I can add nothing to what will have been said in Joint Conference. I fully recognize the legallity of the act under which the Rio Grande Presbytery has acted, and that, as the Woman's Board of Home Missions is a part of the Board of Home Missions, this is in line with the custom pertaining to appointees. I do not know whether the law of limitations has any part, but custom has allowed the above Act of 1877 to lie dormant for thirty-five years - so far as I know it has never been acted under by any Presbytery. That in itself is a strong argument in favor of the system that has allowed the Woman's Board to build up the large and effective school work now in force.

That the Presbytery of Rio Grande has now searched the Minutes to secure this weapon and has invoked the act to bring pressure upon the Woman's Board - or legally the Board of Home Missions - at a time when a serious question has arisen between the Board and one of the teachers serving it, is in itself proof that insistence by Rio Grande Presbytery and by other Presbyteries - as would surely be the case soon- on the enforcement thereof would destroy the unity of the school work, would make teachers responsible to Presbytery and not to the School Department of the Board and would make impossible an effective administration. This would be especially the case in a school such as Menaul, where a superintendent and a number of teachers work.

"I fully realize the argument that the system works well with missionaries - the work of each missionary is an entity, and is of the same kind and character as that of the men who recommend him. I think it is no discourtesy- I surely do not intend it as such - to say that members of Presbytery are not trained pedagogically and that while they are the best judges of the needs of the church, they may

not be the best judges of the needs of the school work. The Woman's Board has striven to build up a system of secular education as well as of Christian training that will fit boys and girls for usefulness and helpfulness. To do this it must search far and wide for those fitted to do the work and who are willing to go to the sometimes isolated sections: naturally among the four hundred some are not satisfactory and must be replaced. Unless the Board is at liberty to act freely in such cases the efficiency of the school work will be absolutely destroyed. I cannot see how the work can be conducted under this Act; should it be placed in general effect I do not see what the status of our School Department would be except to care for details.

" I am sorry to have to express an opinion before hearing Mr. McAfee's report though in view of the letter of June 11th from the Presbytery this will not be favorable.

"I should like to have the appointment of a Superintendent for Menaul held in abeyance if this is possible, and have the whole matter presented to the Executive Commission - not for a ruling in this one case, but for a general ruling. Let me reiterate that I believe this vital to the efficiency and success of the school work. I believe I am not claiming this that the Woman's Board may have glory but only because I believe the work will suffer materially.

"You are at liberty to use this letter in the discussion. " (written to Miss Fraser 6/15/12.)

It was then moved to make the following recommendations to the Joint Conference:

> "In view of the action of the Rio Grande Presbytery, which has raised a much larger question than the appointment of any superintendent, it was voted to hold the consideration of Mr. Ross's application for appointment as superintendent of Menaul School in abeyance indefinitely, or until some adjustment of the question raised by this action of Presbytery shall have been reached. "

It was then voted that Mrs. Bennett's letter and the following recommendation be submitted to the Joint Conference for approval:

> "The Office Conference recommends to the Executive Committee of the Woman's Board the adoption of the following action:
>
> Referring to the action of the Presbytery of Rio Grande, New Mexico, under date of June 11th, 1912, recommending Mr. Ross for reappointment, the Executive Commit-

tee of the Woman's Board makes response as follows:

"The Woman's Board welcomes for consideration any suggestions or proposals that may come from any Presbytery on matters pertaining to its work, but it deplores the submission of this action on the basis indicated, primarily for two reasons:

First: Because it believes that the principle involved is subversive of efficient school administration, in that its exercise would deprive the Board, which, under the direction of the General Assembly, is responsible for the successful conduct of the schools, of a prerogative which is absolutely essential to the effective discharge of the responsibilities conferred, namely the exclusive authority to select and appoint the teachers required.

Second: Because it believes that the loss of this prerogative, a prerogative which, according to our records, has never before been challenged in the history of the Woman's Board, would materially diminish the interest of its constituency in its work, on which interest the Woman's Board must rely for its necessary funds.

The Executive Committee therefore respectfully requests the Board of Home Missions to state to the Presbytery of Rio Grande, on its behalf, that the Woman's Board would be pleased if the Presbytery of Rio Grande would consider this action, and submit its recommendations on the basis of its general interest in the work of the Woman's Board, omitting all reference to the authority cited, which authority, in the judgment of the Committee, is not only obsolete, but wholly inapplicable to existing conditions. "

Secretary.

A/S.

Special Meeting 6/19/12, at 3 P. M.

Present: Miss Fraser, Mrs. Gildersleeve,
Miss Fish, Mr. Allaben.

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HOSPITAL WORK. The following recommendation was adopted by the Conference:

"The commissioned workers of the Woman's Board in any given field shall be entitled free of charge, to the privileges of the hospitals of the Woman's Board situated in said field, said privileges to include use of private rooms for patients."

TUCSON. L. Chapin, 6/14/12, relative taking up position as Field Matron for that school. Voted to approve of the arrangement to appoint Miss Chapin as Field Matron for Tucson Indian Training School, and to ask the society which supports her to contribute $100 more for her field expenses.

SPRINGVILLE(HUNGERFORD ACADEMY) L/ Bettle, first, in re disposition of property; second, in re protecting Church from objectionable encroachments in the way of buildings, etc. Voted to recommend to Joint Conference that sale be made of this property to the Methodist Church, if an offer is made by them; and to state to the church authorities at Springville

that we will co-operate with them, in the event the property is not sold to the Methodist Church, in such a way as to protect the Church from undesirable building encroachments.

WASATCH ACADEMY. L/ Johns, 6/8/12, in re commissioning Miss Allen as second music teacher. Voted under the circumstances to approve of this proposal, the same to take effect July 1st.

PANGUITCH. L/ Reed, 6/14/12, relative sale of furniture and return of traveling expenses. (1) Voted that in view of Miss Reed's two years of service on this difficult field she be not required to re-ture her traveling expenses. (2) Voted to purchase the furniture mentioned, provided it can be bought within the appropriation.

Secretary .

A/S.

Special Meeting held 6/19/12, 3 o'clock.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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HOSPITAL WORK. The following recommendation was adopted by the Conference:

"That commissioned workers of the Woman's Board in any given field shall be entitled free of charge to the privileges of the hospitals of the Woman's Board, situated in said field, said privileges to include use of private rooms for patients.

W. C. Allaben

Secretary.

Meeting Held July 10th, 1912.

Present: Miss Fraser, Miss Fish, Miss Petrie, Mr. Allaben.

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MANCHESTER. L/Smith, July3, Berea College, was presented for information relative conditions at Manchester.

DWIGHT.L/ Robe, June 19, relative organized campaign to raise $100,000. for an Indian school in Oklahoma. Voted to state to Mr. Robe that it would be impossible for us to consider that plan favorably for the present.

GOOD WILL. L/ Stevenson, July 1st, showing difficulties in the way of carrying out the plans for community work. Voted to ask Mr. Stevenson for a definite response regarding his appointment, with a view to carrying out our ~~changed~~ new policy for this station.

AGUADILLA. L/Sloan, June 17th, showing need of transfers. Voted to transfer $300. from salaries Aguadilla to salaries Pueblo Nuevo. Voted also transfer $75. from repair and improvement account Aguadilla to current expenses Aguadilla.

WASATCH ACADEMY. Voted to authorize Mr. Johns to transfer all the equipment from Hungerford to Wasatch Academy.

FERRON. L/Fleming, June 25, in re delinquencies of Mr. Eihusen. Voted to refer to Dr. Thompson.

TUCSON. L/Record, July 3, asking for office helper. Voted to transfer $300. from Good Will salaries to Tucson for this purpose.

GOOD WILL. Voted to transfer $1,000. from salaries at Good Will to repairs and improvements at Good Will.

MANCHESTER. L/Reid, asking transfer of $500. from equipment to repairs and improvements.

DWIGHT. L/Robe June 14th showing need of three additional workers at Dwight - disciplinarian, music teacher and boys matron. Voted to approve this arrangement, with the understanding that the amount of money needed to cover additional salaries would be transferred from the Good Will appropriation.

HARLAN. L/ Jones, July 6th, presented for information as to prices of various locations proposed for sites for proposed school. Voted to authorize the continuance of such negotiations.

W A Wallace

Secretary.

A/S.

Special Conference held 7/19/12.

Present: Miss Fraser, Miss Pettie, Miss Fish,
Mr. Allaben.

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CANADO. L/Reid, 7/15/12, in regard to charging tuition. Voted to leave the matter to the judgment of the committee, Dr. Kennedy, Dr. John Curley and Miss Conklin.

FERRON. L/McKenzie showing action of the congregational meeting held May 8th, asking that the Board allow 2/3 of Lot 1 for manse lot, provided it is needed. Voted to refer to School Department for further information.

Banks Creek
[redacted]AND PENSACOLA. L/Cory/ 7/15/12 showing that two workers are needed at both these fields. Voted to reply that one teacher with a companion was all that could be provided for each field this year.

HOME INDUSTRIAL SCHOOL. L/ Villanueva to Stephenson, 7/4/12, making application for admission of cousin, Porto Rico girl. Voted to inform Miss Stephenson that the policy that the Mountain schools are primarily for Mountain girls should be adhered to.

7/19/12.

SANTA FE. Miss Fraser reported that $4,000 was provided for repairs and improvements on the Allison School. It was agreed by Conference that $500 should be offered for the lot adjacent to our property, which Mr. Schaub, as per his letter of April 6th, asked us to purchase, the expenditure of the remaining amount, $3,500, to be made the subject of correspondence and action by the ~~Building Committee~~ Conference.

SAN JUAN. Various bids were submitted by the School Department on the fence needed for the lot at San Juan proposed as the site for the Superintendent's home, the fence to extend around the lot owned by the Home Board on which Mr. Odell's residence is located. The bid of $465 for a wire fence on concrete posts submitted by Purdy and Henderson was accepted with the understanding that the Board of Home Missions will pay one-half the cost, the amount to be paid by the Woman's Board($232.50) to be taken from the San Juan Building Fund. Miss Fraser dissenting.

W. H. Allaben

Secretary.

A/S.

Regular meeting held 7/26/12.

Present: Miss Fraser, Miss Fish, Mr. Allaben.

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MOSSOP MEMORIAL. Repair and improvement account showing overdraft of $63.09. Voted to transfer $64. from current expenses to repairs and improvements to meet this deficit.

ERWIN. Letter Smith-Olin, 7/23/12, in re sale of Dwight cottage, submitting offer of $1,500. payable on installment plan. It was voted to approve of this offer, subject to the approval of Mr. Olin, with the following changes:

> "Deed of property not to be given until at least 40% of the purchase money shall have been paid."
>
> "Mr. Smith's commission is to be taken from the payments, Mr. Smith to be responsible for the collection of these payments."

It was agreed that the furniture should be sold with the cottage, in accordance with Mr. Smith's proposal for $50., payable in monthly installments of $5. each.

HARLAN. L/Johns, 7/22/12, showing need of equipment for kitchen garden work. Voted to approve of the plan, but to defer matter for further correspondence as to probable cost.

HARLAN? L/Michel, 7/23/12, urging sale of academy property, even at a price less than $5,000. It was voted that the price agreed upon, $5,000., in the judgment of the Conference should be insisted upon.

JUNIPER, TENN. L/Donnelly, 7/22/12, calling attention to ill health and consequent inefficiency of Miss Winters and Miss Parker, advising against their return to Juniper. The School Department reported that arrangements had already been made to require satisfactory medical certificates before approving their return.

GUNNISON. Repair account showing need of $36.50 additional appropriation. Miss Fish suggested that this be paid from Building Funds, and this suggestion was approved.

MOUNT VERNON.

Appropriation needed for building fund, $223. Voted to take this matter from the current funds.

BRIGHAM. L/Frank-Fraser asking whether Woman's Board would donate

and other items of furniture. Request granted.

PARIS. L/Barton, asking whether organ might be moved to home of young lady member of church. Granted subject to approval of Mr. Olin and Mr. Adams.

ERWIN. L/Duncan to Olin, 7/9/12, recommending additional gift of lots 7 and 15 to the Board of Education, but advising that lot No. 1 be still help for manse. Recommendation adopted.

7/26/12.

BRITTAINS COVE. L/Morse, 7/19/12, showing need of increase of salary from $300. to $400. Voted.

OMAHA RESERVATION. The question as to grant for Miss Chapin's salary from April to July, the same having been paid from Suspense Account, was raised. Voted to make an additional grant of $500 for the Tucson School, and pay the salary from that amount from April 1st, the money having been pledged by the Nebraska women.

DWIGHT. L/Robe, 7/22/12,, raising question ad to the erection of a temporary school building. It has seemed unwise to make any permanent enlargement at Dwight until the question of title shall have been settled. The School Department reported that Senator Owens bill to provide the Board with clear title to the property had passed the Senate and was now pending before the House of Representatives, and that Dr. Boyd had written to a member of that delegation asking him to push the passage of the bill through the House. It was suggested that Mr. Allaben correspond further withrepresentatives in question with a view to making appointment with him in Washington if thought advisable.

GOODHILL. L/Stevenson, 7/19/12, showing outline of community work. Outline approved as submitted.

Secretary.

A/S.

Office Conference held Friday, August 2, 1912

Present: Mrs.Gildersleeve, Miss Fish, Mr.Allaben.

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CORTLAND - L/McNeill, 7/30/12, relative repairs and improvements. As a special contribution was made last year to be applied on these repairs, ordered to make an additional grant of $125. to meet the needs as set forth in Miss McNeill's letter.

EMBUDO - L/Davis, 7/27/12, in the matter of building a fence, $30 being pledged by Miss Davis and Miss Hawley toward a proposed expenditure of $40. On advice of Miss Fish it was suggested that the School Department correspond further with Miss Davis with a view to erecting a more permanent fence than the one described in the letter, funds being on hand to meet this need.

GANADO - Question as to whether the Woman's Board should send the newly appointed teachers to Ganado under Mr. Bierkemper until we can be assured of Mr.Bierkemper's withdrawal in September was discussed. It was the judgment of the Conference that the teachers should not be sent until such assurance should be given. The School Department was instructed to withdraw the notices sent to Miss Moore and Miss Conklin requesting them to be on the field September 10.

W.R.Allaben

Secretary

A/D

Office Conference held August 8, 1912

Present: Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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MARINA - L/Hazen, 7/29/12 advising purchase of corner lot adjoining mission property at $700, in order to prevent undesirable encroachment. Question was raised as to whether that part of the Marina Mission property on which the church is located belongs to the Home Board. It was the judgment of the Conference that in case this were so we ought to recommend to the Home Board that they purchase the lot themselves or else join with us in the purchase.

TUCSON - L/Record, 8/2/12, relative to east line of our farm. According to two surveys this line is 130 feet or more over the line of an adjoining property owner. It was voted to refer the whole matter to the Treasurer's office of the Home Board for further information.

M. C. Allaben

Secretary

A/D

Office Conference held August 15, 1912

Present: Mrs. Gildersleeve, Miss Fish, Mr.Allaben.

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FLAG POND - L/Rice, 8/12/12; persons wish to rent teachers' cottage. Voted to approve of rental, price to be fixed by Miss Jennie Moore.

L/Gettys, 8/12/12, asking that we rent chapel to public school authorities. Voted to grant request subject to Miss Jennie Moore's recommendation.

SAN JUAN HOSPITAL - Copy of action at law against Dr. Hildreth and Dr. Craig, alleging unskilful manner of conducting operation, and asking judgment in $8,000. It was the judgment of the Conference that the School Department should take such steps as might be necessary to protect our hospitals from similar actions.

KIRKWOOD MEMORIAL (JEWETT) - L/Rogers, 7/27/12, explaining the necessity of keeping children at school during the summer. No action.

L/Rogers, 8/2/12, relating circumstances of accident by which one boy was killed and another injured through discharge of a gun. Action deferred pending further information to be obtained by the School Department.

W A Allaben

Secretary

A/D

Meeting held Sept. 5, 1912.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Mr. Allaben.

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WASATCH ACADEMY. Need of installing Domestic Science Department at Wasatch Academy was discussed, and it was voted to approve of this arrangement, provided the appropriation for salary could be obtained by transfer from the appropriations of other schools, without in any way reducing their efficiency; the amount to be spent for equipment to be limited to $300., the same to be taken from the equipment fund.

MORA. The matter of the sale of the property at Mora was considered. Owing to the fact that it is not quite clear from the correspondence what interest if any the Woman's Board has in the matter, the Office Conference referred the question back to the Treasurer's office for further information.

GOOD WILL. L/August 26th, Stevenson, in re rental of the farm. Voted to approve of rental to Mr. W. E. Stevenson for three years at $275. per annum.

EMBUDO. L/Davis, Aug. 19, asking for appropriation for well. It is the judgment of the Conference that it would be unwise to undertake the digging of a well at Embudo unless assurance could be given that the expenditure of a reasonable amount would produce water.

9/5/12.

FLAT RIVER. L/Stophlet, 27 Sept., asking for appointment of a man, in place of Miss Fobister who has recently resigned, at a salary of $800.. It was voted that this request would have to be declined as the salary is limited to $600.

Secretary.

A/S.

Special meeting Sept. 6, 1912.

Present: Miss Fraser, Miss Petrie, Miss Fish, Miss Potter, Mr. Allaben.

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2 1 ~~ROCKY FORK~~ Flag Pond. Ls. Jennie Moore, 17 and 20, 1912, in re renting Flag Pond schoolhouse and cottage to the public school authorities for one year at $50. Recommendation approved.

GANADO. The question of vacation for Miss Conklin with traveling expenses East was discussed, and it was voted to allow Miss Conklin three months' vacation and pay her traveling expenses to her home, the salary to be taken from the emergency fund.

ARKANSAS.L. Mrs. R. T. Phillips(Fort Smith) to Miss Fraser, Aug. 29th, in re hiring school property and openinga boarding school in the Ozark Mountains. Voted to refer to School Department for investigation.

H. H. Allaben
Secretary.

A/S.

Office Conference held 9/13/12.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Miss Potter, Mr. Allaben.

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GANADO. L/Bierkemper-Olin, 8/16/12, showing need of $50. additional for settlement of outstanding amounts for Ganado building. Voted to instruct the Treasurer to pay these amounts directly to the parties rendering accounts.

KATHERINE S. SMITH. L. from Presbyterian Board of Ministerial Relief asking for endorsement of Miss Smith's application for assistance. Voted to give Miss Smith a most cordial endorsement as a faithful and efficient worker under the Woman's Board.

HARLAN. L/Johns, 9/6/12, asking for $55. for kitchen garden equipment. Voted to give Miss Johns permission to make a special appeal for this at the next meeting of the Kentucky Synodical.

MANCHESTER MISSION. Ls/ Reid, 9/5/12, showing cost of building barn, which was paid for by Miss Reid a year ago. Voted to make transfer from salvage list to cover the cost of this, $49.75, and make special appeal for the funds.

Also showing need of $41.42 on repair account in connection with putting roof on cottage. Voted to secure this if possible by transfer.

9/13/12.

KICKAPOO RESV. L/Meier, 8/23/12, stating that it would be better to have Mrs. White commissioned at half salary and give portion of her time to the work than leave the field entirely vacant. Suggestion approved.

UTAH. L/Dr. Carver , Chairman Home Mission Committee asking for teacher for Clinton Church school. Voted to report to Dr. Carver that it is not the policy of the Woman's Board to open any new schools in Utah, as we shall need all our available resources for the work in the academies.

WADDLE, MRS. EDITH D. L/Mrs. Waddle, 9/14/12 asking for leave of absence for one year from September 1st, without pay, that she may attend Bible Teachers' Training School. Approved.

MARINA SCHOOL. L/Hazen, 8/23/12 & Memo. Dr. Thompson 9/6/12, relative purchasing property adjoining Marina Mission. Voted to recommend to J. C. that the property be purchased, with the understanding that the Woman's Board would provide one-half the amount needed, if possible.

SAN JUAN, COLO. Transfer of $75 from salary account Menaul School to repair and improvement account San Juan. Approved.

9/13/12.

MICHIGAN SYNODICAL. Excerpt L/ Mitchell to Fish, 9/9/12, asking that three workers be paid as follows; to take the place of Miss McKenzie while she is absent on leave of absence pursuing course of study:

Miss Petrono, $25; Miss Mary Weir, $10; Miss Lena Stewart, $10. Voted to approve this arrangement, with the understanding that the salaries are to be paid direct to workers on vouchers endorsed by pastor of the church - Dr. Stalker.

MOUNTAINEER FIELD. Report of Supt. Childs of August received and read, and suggestions as to itinerary approved.

[signature]

Secretary.

A/S.

Conference held 9/27/12.

Present: Miss Fraser, Miss Fish, Miss Potter,

Mr. Allaben.

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WASATCH ACADEMY. L/Johns, 9/21/12, showing need of additional appropriation so as to avoid turning boarding pupils away from the new dormitory. It was agreed that the School Department would be supported in any plans it might ~~make~~ for the admission of all the boarding pupils that could be accommodated at Wasatch Academy, with the understanding that this would not call for any increase in the Budget for the Mormon field.

FLAG POND. L/Getty, 9/24/12, in re use of the stable and lot on which the chapel and teachers' cottage is located. As this property was rented to Mr. Rice, voted to submit the question to Dr. Duncan for recommendation.

TUCSON. L/Record, 9/20/12 showing plans for Miss Chapin's work. Plans approved.

HARLAN. Voted to transfer $125. from salaries at Banks Creek to repairs and improvements at Harlan.

HAINES. The espense of conducting Haines Hospital was brought before the Conference and expense ac-

9/27/12.

counts for June and July and August considered. It seemed to be the judgment of the Conference that a reorganization of the work there should be effected at the earliest possible date, and Mrs. Potter was instructed to discuss with Mr. McAfee the problems inherent in the situation.

W. A. McAfee

Secretary.

A/S.

Meeting help 10/4/12.

Present: Miss Fish, Miss Fraser, Mr. Allaben.

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ROCKY FORK. The question of raising the salary of Miss Moore was brought up, and it was voted that in view of her long and efficient service she should receive a salary of $450.

FARM SCHOOL. L/Roger, 9/27/12, asking for an additional appropriation for current expenses. It was the judgment of the Conference that no such additional appropriation could be granted, but on suggestion of Mr. Allaben it was agreed that if a transfer could be made from one of the other accounts at the Farm School to meet the additional needs described by Dr. Roger, such an arrangement would be approved.

WORLD IN BALTIMORE. The request of Mr. McAfee, that the Woman's Board send some representative from the Mountain Field to take charge of the Mountain Exhibit for one week, was submitted to the Conference, and referred to Miss ~~Fish~~ Fraser for consideration in conference with Mr. McAfee.

FARM SCHOOL. L/ Roger, 9/25/12, relative the status of Mr. Standerwick, recently appointed instructor. It was voted that the recommendations of Supt. Childs and Dr. Roger be accepted.

10/4/12.

SITKA. L/Bridgham, 9/14/12, relative shingling the hospital. Voted Mr. Bridgham be instructed to have this work done by the students. The larger question as to the control of the hospital was discussed but no action taken.

AGUADILLA. L/Sloan, 9/20/12, which raised the question as to leave of absence for one year from September 1st, 1913, to September 1st, 1914. The conference recommended that Miss Sloan, on account of her seven years of service in Porto Rico, be allowed one year's vacation with half pay.

Secretary.

A/S.

Special Meeting held 10/15/12.

Present: Miss Fraser, Miss Petrie, Miss Finks,
Mr. Allaben.

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SANCTI SPIRITUS. L/Rogers, 10/7/12, asking permission to pay additional native helper eight dollars per month. Voted to provide for this by transfer from salary account of Guines.

GUNNISON. L/Curtis, 10/1/12, presented for information.

Transfers.

TREMENTINA. $16 from equipment to current expenses.

BRUSH CREEK to WALNUT RUN $25. current expenses.

GLADSTONE. $50. from repairs and improvements to current expenses; $25. from equipment to current expenses.

WASATCH. $800. from equipment to current expenses.

CLEAR CREEK. L/Pierson-Childs, asking for permission to take two months' vacation, remaining on field. Granted.

ROCK CREEK. L/Brown, 10/7/12, asking permission

10/15/12.

to accompany Dr. and Mrs. Wisner on various journeys in connection with the survey being made under the auspices of the Church and Country Life Department. Approved.

BEAVER FALLS. L/Swan, 10/9/12, asking the Board to pay the salary of a worker as successor to Mrs. Garay during a period of several months while the Presbyterial Society is unable to meet the obligation. Request ~~granted~~ declined.

GRANDIN. L/Wilson-Fraser, 10/1/12, relative report of Mr. Boisen on investigation at Grandin, Missouri. Question of what action should be taken in the matter was discussed, and it was voted that the Conference could not see its way clear to recommending that the Company be asked to hold up the sale of lots at Grandin/ in view of the possibility of our entering into negotiations with the Company relative opening a school at this point. This report to be presented at the next Joint Conference.

Secretary.

A/S.

Regular Meeting held 10/18/12.

Present: Miss Fraser, Miss Fish, Mr. Allaben.

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WOLF POINT. L/King, 10/14/12, sending list of school room supplies needed. An equipment account at Wolf Point would not permit this purchase, voted to transfer $125. from Good Will equipment appropriation.

Secretary.

Regular Conference Friday, 10/25/12.

Present: Miss Fraser, Miss Fish, Mr. Allaben.

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NORMAL AND COLLEGIATE INST. L/Childs, 10/ 21/12, asking for additional appropriation of $1,600. Referred to Woman's Board.

MOUNT VERNON. Report of Supt. Childs for September submitted. That portion of report which called attention to the number of workers at Mount Vernon was considered, and it was the judgment of the Conference that Mr. Childs should be instructed to give special attention to this matter in connection with the preparation of the Budget for the new fiscal year.

ASHEVILLE. H. I. and N. & C. Recommended by the School Department that one-half of the salary of Mr. Billard, recently appointed steward and superintendent of grounds and buildings at Asheville, be charged to the H. I. and one-half to the N. & C.

LAWSON. Resignation of Miss Montgomery presented, and accepted with regret.

KIRKWOOD MEMORIAL. School Dept. recommends that Miss Rogers, who was recently married, should be given vacation salary for one month, from the Emergency Fund, in view of her faithful and untiring service on this field. Recommendation adopted.

OKLAHOMA. L/Fait to Bennett, 10/9/12, submitting action of the Synod of Oklahoma relative Indian work. Referred to Woman's Board.

LANGDON MEMORIAL SCHOOL. L/Adams, 10/23/12, recommending that Miss McCord be given authority to admit pay pupils in excess of the number permitted by her appropriation, with the suggestion that tuition received from such pupils is to be used for defraying their expenses. Recommendation adopted.

JUNIPER. L/Donnelly, 10/21/12, reporting denominational difficulties and advising purchase of two acres of land adjoining ~~to~~ our lot, costing $50. Voted to approve of this if the ground can be obtained from the appropriation.

TRANSFERS.

Good Will, from salaries to C. E.----------$500.

Wasatch Academy, from Eq. to R. & I.------ 75.

Manchester Home, $50 from R. & I. to Eq. Harlan.

The following resolution was presented by the School Department for discussion:

"Owing to the fact that the Woman's Board finds it very difficult to make necessary repairs and provide at the same time for the conduct of the large work which it has assumed, the Woman's Board respectfully requests the Board of Home Missions to make an appropriation covering needed repairs and equipment for the ensuing fiscal year of $32,000., this action of the Woman's Board to be based upon the following condition:

That the Woman's Board shall make provision in its regular Budget for a sinking fund of $14,000. each year for four years, to defray the indebtedness incurred, this debt to be carried by the Board of Home Missions without interest."

DISTRIBUTION OF REPAIRS AND EQUIPMENT.

The proposed distribution of this fund is as follows:

Normal and Collegiate (Repairs - heating plant)------	$15,000.
Jewett-Navajo (Repairs and Equip.)----------	2,500.
Bell Institute (Repairs)----------	2,500.
Tucson(Equipment)----------	3,000.
Menaul (Repairs)----------	5,000.
San Juan Hospital----------	2,500.
Laura Sunderland----------	1,500.
	$32,000.

It was stated that the pressing item of this list wAs the amount needed for the installation of a heating plant at Bell Institute. It was not thought advisable to present this resolution to the Woman's Board at this time, and it was recommended that the need at Bell Institute be met from the proceeds of the sale of Victoria Inn property, recently transferred from the Permanent Fund by the Woman's Board.

FREDERICKTOWN. L/Jewell, 10/16/12, explaining conditions at this station. Voted to defer action pending the return of Mrs. Gildersleeve.

Secretary.

A/S.

Minutes of Office Conference

Friday, November 1, 1912.

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Present: Mrs. Bennett, Miss Fraser, Miss Petrie, Miss Fish, Mr. Allaben, Miss Finks.

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The business under consideration at this meeting was the "Working Plan for the Board of Home Missions and the Woman's Board of Home Missions" adopted in part at the Annual Meeting held in Louisville, May, 1912.

The Conference recommended that the following changes in the Plan be made, namely:

Omit Articles V and VI and in their places substitute Article V of the Plan attached hereto.

Article VII becomes Article VI of the Plan attached hereto.

Omit Articles VIII and IX.

Make Article X, with the words "each Day" omitted, Article VIII in the Plan attached hereto.

Change Article XI by adding to it first sentence of Article XIV, making the whole Article IX in the Plan attached hereto.

Omit Articles XII, XIII and XIV.

The respective changes being made it was recommended that the Plan attached hereto be presented in full for consideration by the Woman's Board at its meeting, Tuesday, November 12, 1912.

Moved and carried that the Standing Rules of the Woman's Board be considered at the first meeting of said Board in January.

Finks

Secretary.

Minutes of Office Conference

Wednesday, November 6, 1912.

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Present: Mrs. Bennett, Miss Petrie, Miss Fish, Mr. Allaben.

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It was moved and carried that the Office Conference recommend the Plan for Work among Immigrant Populations be condensed and presented for consideration by the Woman's Board on Tuesday, November 12, as per copy attached hereto.

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Secretary.

RESOLUTIONS AS TO WORK AMONG FOREIGNERS.

To be considered at the Board Meeting, Nov. 12, 1912.

I. In Self-Supporting Synods.

(a) Funds to be expended for work among immigrant populations shall be sent through the Treasury of the Woman's Board and shall be returned at once to the appointed authorities; but shall be acknowledged and recorded as a separate fund and shall be so reported at the close of the fiscal year.

(b) This work shall not be budgeted by the Woman's Board, and shall not have any claim on the funds of said Board.

(c) The workers shall not be commissioned by the Board, and shall not have any claim on the funds of said Board.

II. In Synods Not Self-Supporting.

Work not undertaken by the Woman's Board directly, but through local invitation, shall be conducted on the same basis as in self-supporting Synods.

III. Work Directly Under Board.

But as the work needed among these immigrant populations has phases that can scarcely be met locally, or even synodically, the Woman's Board feels that it may also act as direct agent in some forms of service. The need as it presents itself to the Woman's Board is threefold.

(a) The training of mission workers, either American or foreigners, for work among the immigrants in this country.

(b) The establishment at large ports of entry and in great industrial localities, of such large and forceful centers of activity as shall not be conducted locally, the con-

trol of such being vested in the Woman's Board and the support therefor coming from its general constituency.

(c) The entrance into smaller foreign settlements, not in self-supporting Synods, where there is no local agency to carry on work and where permission to so enter shall have been given by Presbytery with the assurance that the Woman's Board may conduct the work on its regular lines.

(d) The funds for this work shall be secured as are all other funds for the work of the Woman's Board, from organizations, individuals, legacies, etc., by the usual method.

(e) The workers shall be commissioned by the Board and they and their work shall be under the direction and supervision of the School Department of the Woman's Board.

(f) For this work specifically under its care the Woman's Board agrees to expend annually in accordance with the agreement of April, 1908, a sum equal to 5% of the total receipts for current work from women's auxiliaries, this sum to be in addition to any amounts transmitted under Resolutions 1 and 11, based on a total in which those are not included.

PLAN AND SCOPE OF WORK AMONG IMMIGRANT POPULATIONS.

I. All work among immigrant populations done by the organizations auxiliary to the Woman's Board and by the Woman's Board itself shall be of a distinctly Christian character, in which the spiritual training shall be emphasized; the definite and constant aim shall be that of bringing these people to Christ, and, that they may be helped and strengthened in their daily living, of bringing them into close touch with a local Presbyterian Church.

Regular Meeting held 11/8/12.

Present: Miss Fraser, Miss Fish, Miss Petrie, Miss Finks, Mr. Allaben:-

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MANCHESTER. L/L 10/28/12, Olin, relative sale of Manchester property. Voted that the school Department Should take steps with a view to disposing of the property.

GANADO. Ls/Kannedy, 10/22 & 23/ 12, Moore, 10/22/12, showing heed of additional help and the difficulty of securing the older Indians for the school. Voted to allow the help, inasmuch as it could be obtained within the appropriation for current expenses.

CUBA AND PORTO RICO. The questions of revising the terms of commission relating to workers in Cuba and Porto Rico was discussed, and the Superintendent of Schools instructed to prepare a recommendation using as a basis three years of service and full traveling expenses to and from the field.

EXCESS BAGGAGE. The question of how much excess baggage should be allowed on traveling expenses was discussed, and it was agreed to make the same provision as obtains with the Foreign Board, namely, $100 pounds.

PENSION SYSTEM. Mr. Allaben presented, in accordance with a previous request, a proposed plan for a pension system for mission workers and office employees. This was discussed at length, and it was agreed that the matter should be presented at the December meeting of the Woman's Board.

W. A. Allaben

Secretary.

Special Meeting held 11/26/12.

Present: Mrs. Bennett, Miss Fraser, Miss Fish,
Mrs. Gildersleeve, Mr. Allaben.

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Voted to propose to Joint Conference that the work now conducted by the Woman's Board at Marshall, Big Pine, Little Pine, Walnut Run, Walnut Spring, Hopewell, Jacks Creek, Banks Creek, Pensacola and Brittains Cove be turned over to the Home Board for the prosecution of community work, the question of property interests to be a matter for future adjustment.

The following schedule of the Budget for 1913-14 was presented, and it was voted to approve of the total of $400,000, subject to the provision that in case the figures presented below of $407,000 as representing the total available receipts for current work for the year ending March 31st, 1912, was proved to be too large there should be a corresponding reduction in the proposed Budget. (Miss Fraser dissenting) :-

Average Receipts.

Average receipts for the four years ending March 31st, 1912, for all purposes exclusive of "Specials" and work among the Foreigners, where workers are not commissioned----------$396,621.

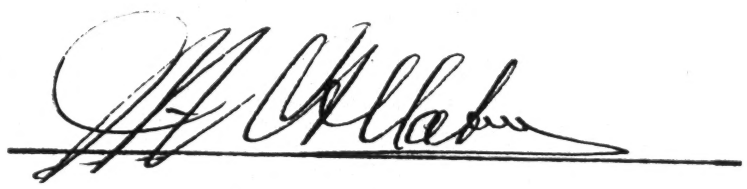
Year ending March 31st, 1909---$382,361.
" " " " 1910--- 408,130.
" " " " 1911--- 388,996.
" " " " 1912--- 407,000.

11/26/12.

School Budget 1911-12----------$419,506.

" " 1912-13----------423,582.

Proposed Budget 1913-14----------400,000.



Secretary.

Office Conference held 11/29/12.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Finks, Miss Petrie, Mr. Allaben.

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JEWETT, TENN. L/Hotchkiss, 11/9/12, asking permission to close the school during the month of January. Referred to the School Department with power.

MAYAGUEZ. L/Hazen, 10/31/12, enclosing check for $5.70 representing gift made personally to cover the amount expended in excess of the appropriation made for lights. Voted to return the check to Miss Hazen, and provide for it by a transfer of the amount needed.

TUCSON. L/Record, 11/21/12, presenting estimate on fire escapes. Voted to defer action pending the possible visit of the Superintendent next February.

MENAUL. L/Ross, 11/19/12, asking for transfer of $100. from Eq. to C. E., and $500. from repairs to C. E. Arrangement approved.

MENAUL. L/Ross, 11/21/12, asking whether it is likely that his work will be acceptable after this year ends. The Supt. of Schools stated that he was not in a position to make any definite recommendation on this point at present, and would prefer that the whole question be deferred until after the proposed visit in February.

11/29/12.

SHELDON JACKSON SCHOOL. Ls/ Bridgham 11/5/12, McLean 11/11/12, Tyler 11/14/12 relative spiritual atmosphere of the school. No action.

NEW JERSEY ACADEMY. L/Bright, 11/18/12, asking permission to transfer $100. from repairs to equipment. Voted to approve of this, with the definite understanding that Miss Bright would be able to keep within her total appropriation for the year.

SHELDON JACKSON SCHOOL. L/Delia Jackson, 11/2/12, relative placing memorial tablet on ledge. The School Department instructed to secure estimates from Mr. Waid on this proposed tablet.

TUCSON. Miss Dilley's resignation, on account of marriage, presented to take effect January 1st.

GOOD WILL. Leases covering rental to Farm to Mr. W. E. Stevenson for three years presented and approved.

HARLAN. L/Jones to Olin showing need of repairs to roof, to cost $20. Approved with the understanding that the same ~~was~~ is to be deducted from the rent.

Secretary.

Special Meeting held 12/2/12.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mrs. Potter, Mr. Allaben.

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PENSION SYSTEM. The proposed plan for Pension System was submitted by Mr. Allaben, and it was voted to recommend its favorable consideration to the Woman's Board, with the omission of reference to ~~all~~ office employees.

KIRKWOOD MEMORIAL. Voted to transfer $200. from Equipment to Current Expenses for the Jewett-Navajo work.

NORTH FORK. L/Watters to Olin, 11/17/12, stating need of additional appropriation of $75. for C. E. Voted to approve of this, provided it can be gotten by transfer from some other account without impairment of work.

J. M. Allaben

Secretary.

Special Meeting held 12/3/12.

Present: Mrs. Bennett, Mrs. Gildersleeve, Miss Fish, Miss Potter, Mr. Allaben.

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1913-1914.

BUDGET. The following schedule of amounts to be allowed the boarding schools and hospitals was presented and approved:

Sheldon Jackson	$23,000.
Ganado	4,000.
Tucson	20,500.
North Fork	2,000.
Wolf Point	4,000.
Kirkwood Memorial	6,000.
Dwight	7,500.
Elm Spring	2,500.
Los Angeles	3,000.
Menaul School	17,000.
Mary E. James	3,000.
Allison	10,000.
New Jersey Academy	8,000.
Wasatch Academy	13,000.
Salt Lake City	2,350.
Harlan	3,500.
Langdon Memorial	6,000.
Normal and Collegiate	26,000.
Pease House and Home Industrial	16,000.
Farm School	16,000.
Bell Institute	6,000.
Laura Sunderland	6,000.
Dorland Institute	13,000.
Mossop Memorial	3,500.
Lawson	4,000.
Field Supt.	3,500.
Haines Hospital	5,000.
San Juan Hospital	23,000.
	$257,350.

W. D. Allaben
Secretary.

Regular Office Conference Fraday, 12/6/12.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mrs. Potter, Mr. Allaben.

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BUDGET. The following telegram was received from Miss Fraser: "Total budget for boarding schools and field superintendent cannot safely exceed two hundred and eighteen thousand dollars, for that is all that can be financed. Make pro rata cut of ten thousand dollars." There was considerable discussion of the boarding school budget, but as it did not seem clear to any one how any reduction could be made on the proposed schedule no action was taken.

The following transfers were made:

From Truchas Sal. to El Rito C. E. ----------$50.
From Truchas Sal. to Agua Negra Rep.---------- 50.
From Truchas Sal. to Agua Negra C.E.---------- 25.
From Ferron Eq. to Ferron C. E.---------- 25.

AGUADILLA. L/Sloan, Olin, 11/20/12, and L/Sloan, 11/21/12, raising question as to the advisability of continuing the day school work at Aguadilla another year. The Conference recommended that steps be taken with a view to closing the school, with the understanding that the work at Pueblo Nuevo would be pushed.

12/6/12.

TREMENTINA, EL RITO AND AGUANEGRA. L/Adams, 11/25/12, showing need of additional appropriation at Agua Negra and El Rito, and recommending that Miss Blake have an additional worker another year. The necessary provisions were made by the transfers noted above.

ALLISON AND JAMES SCHOOLS. L/Adams, 11/26/12, reporting Mr. Schaub in poor health and urging that help be sent to him in the way of a disciplinarian. The School Department reported that an effort was made to secure Mr. Johnston from Dwight for a few months, but Mr. Robe wired that it was impossible to let him go on account of the large registration expected after the holidays.

J W Ellabee
Secretary.

Meeting held 12/13/12.

Present: Mrs. Bennett, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Miss Finks, Mr. Allaben.

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CRAB ORCHARD. L/Taylor-Fish, 12/7/12, asking permission to use rental of the cottage to April 1st for repairs. Request granted.

KANSAS CITY. L/Starling-Fraser, 12/4/12, asking for specific information regarding the duties, hours of service, vacation, etc., of workers among the Foreigners. Voted to reply to Mrs. Starling that all such details of supervision were left to the local committees for decision.

COLEGIO AMERICANO. L/Rowe, 11/30/12, asking that an additional teacher be sent January 1st. As the Budget makes provision for this salary, the request was referred to the School Department with power.

TEXAS. L/ H. M. Com. Brownwood Presbytery relative work at San Angelo was presented. In connection with this a letter from Mrs. Preston was submitted by Miss Fish, requesting that $30. of the amount allowed Miss Psencik be sent to Mrs. Sutter for her work in Brownwood Presbytery. Referred to Miss Fish for correspondence.

ALLISON SCHOOL. L/Mrs. Ross-Gildersleeve, 12/4/12, relative placing tablet from Miss Allison in the Allison building, Miss Allison herself to defray the expense. Voted to approve of placing the tablet, with the understanding that the wording of the tablet shall be defined by the Conference.

MIDDLETON. L/Wilson-Fraser, rec'd 10th inst., calling attention to the fact that the work at Middleton is under the direct care of the Board, there being no local presbyterial committee, and recommending that Mrs. Brooks be transferred to some Mountain field. No action.

HUNTSVILLE. L/Butler, 12/11/12, relative request for free right of way for proposed railroad. Referred to Supt. Childs for recommendation.

The following transfers were made:

MANCHESTER, Eq. to C. E.----------$50.

From FAIRVIEW sal. to MONROE C. E.---------- 25.

" TAOS Eq. to TAOS C. E.---------- 25.

" GOOD WILL Eq. to TUCSON Eq.---------- 100.

EMBUDO. Mrs. Bennett reported that she had secured the salary of a nurse, and it was voted to recommend to the Woman's Board that this nurse be sent to Embudo, initiating a long hoped for and much needed medical work among the Mexicans.

CUBA. The question of outlining our policy at Cuba, in response to the request of Dr. Dixon, who is to sail for Cuba Jan. 1st, 1913, was considered, and it was voted to make the following response to Dr. Dixon's request:

" In response to your request for a definite statement as to the policy of the Woman's Board for Cuba, the Office Conference, representing the Woman's Board of Home Missions, wishes to state that it proposes to maintain its present work at Guines, Sancti Spiritus and Nueva Paz, and to strengthen these schools as rapidly as local conditions and the funds of the Woman's Board will permit."

12/13/12.

JAMES AND ALLISON SCHOOLS. The advisability of abolishing co-education at the James and Allison Schools and establishing a strong girls school, utilizing the present Mary E. James building either as a dormitory or school building, was discussed, and it was voted to recommend that such action be taken at the beginning of the next school year.

GUINES. L/Wilson, 12/7/12, (1) asking for permission to sell a portion of the old desks and give the rest to Dr. Greene for the school at Vedado, using the proceeds to provide park benches for the yard, the patio and azotea. Permission granted.

(2) Request for authority to have iron grills placed on the bed room windows at a cost of $50., the same to be taken from the repair account. Permission granted.

(3) Showing need of an iron fence around our lot. Referred to the School Department for recommendation.

[signature]

~~Superintendent~~.
Secretary

Meeting held 12/20/12.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Finks, Mr. Allaben.

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ALLISON SCHOOL. In accordance with the action of the last Conference, Mrs. Gildersleeve, acting as a committee, submitted a recommendation for the inscription to be placed on the tablet for the Allison building, which was finally adopted in the following form: "This building is named Allison Hall in appreciation of the twenty-two years of loving and faithful service devoted to the Christian education of Mexican girls by Matilda Allison from 1881 to 1903.

ALASKA, CUBA and PORTO RICO. The following special agreement covering appointments in Alaska, Cuba and Porto Rico was adopted:

This is an official notification of your appointment as---------- in the----------for a period of three years, dating from----------, 191 , at an annual salary of---------- - and maintanance.

Traveling Expenses.

1. Your traveling expenses will be paid from your home in----------to----------, and you will be expected to arrive there----------.

2. At the expiration of the three years of continuous service provided for in this agreement, you will be entitled to traveling expenses from----------to your home.

3. The form on which your traveling expenses are to be listed is enclosed, and this is to be returned to this office as soon as you arrive at your destination. You will be expected to report to this office by mail within three days after your arrival on the field. If an advance on account of traveling expenses is desired it may be obtained upon request.

Renewal of Commission.

It is understood that the enclosed commission will be renewed on April 1st of each year of the three-years period of service.

Very truly yours,

Superintendent.

Acceptance.

1. I hereby accept the above appointment, and as a token of this acceptance I enclose herewith the Terms of Commission, which I have signed after reading with care.

2. I also agree to continue in the work for three consecutive years, unless prevented by circumstances beyond my control.

3. I further agree to give the Board sixty days' notice in case it becomes advisable or necessary for me to leave the work.

(signed)_____

N.B. Kindly sign both these notices, retaining the duplicate for your own information and returning the original to our office.

PORTO RICO. The question was raised as to whether the Office Conference should endorse the action of the Porto Rican and Cuban Committee recommending to the Woman's Board that $100,000 be raised for buildings for medical work in Porto Rico. The following recommendation was adopted:

That the Office Conference endorses this project and recommends the establishment of a fund for the receipt of gifts designated for this object.

THE WORKING PLAN FOR HOME BOARD AND WOMAN'S BOARD, with corrections suggested by Dr. Dixon and Miss Fraser under date of December 16th, 1912, was presented for discussion, and after several modifications was adopted in the following form:

WORKING PLAN FOR HOME BOARD AND WOMAN'S BOARD.

The Woman's Board is a responsible, producing, administrative Board under the general guidance of the Assembly's Board of Home Missions and the General Assembly. It is a component part of that complex whole known as The Board of Home Missions of the Presbyterian Church in the U. S. A., has its fixed responsibilities as to fields of labor and the administration of its office and missionary work. It also has its authorized powers for securing funds and its national organization of women's synodical, presbyterial and local societies.

I. The general work of Home Missions includes respectively, preaching, social service, teaching and medical work.

II. The Home Board shall carry on all the work of preaching, aiding and maintaining churches and out-stations, including such Bible training work as may be necessary to supply such churches and out-stations with properly qualified ministers and helpers; social service; also such community work as is done by Bible readers, district nurses or trained workers of any kind whose efforts are of necessity correlated with the work of pastors and whose work should be under their guidance, excepting such work as is conducted by the Woman's Board among immigrant populations.

III. The Woman's Board shall conduct all schools with the exception of the "Bible training work" noted in Article II, and all hospital and medical work excepting that conducted among the Indian tribes or as done by district nurses serving as pastors' assistants.

IV. The adjustment of the work as required by Articles II and III shall be made as rapidly as conditions will permit.

V. In order that the Woman's Board may be held fully respon-

sible for the School Department it is recommended that Section I, Art. III, of the By-Laws of the Board of Home Missions be amended by the omission of "a Superintendent of Schools", and that the selection of such Superintendent be the duty of the Woman's Board.

VI. BUSINESS PROCEDURE.

(a) The Joint Conference shall consist of the Woman's Board Office Conference and the Secretary of the Home Board, together with any of its officers. It shall meet bi-weekly, and shall consider any question in which there may be a joint interest, submitted to it by any member of this Conference.

(b) The School Committee shall remain unchanged.

VII. The Annual Budget of the Woman's Board shall be prepared by the Office Conference and submitted to the Joint Conference in February, and to the School Committee and Woman's Board in time for submission to the Home Board at its Annual Meeting.

VIII. The receipts of the Woman's Board shall be separated by the Treasurer into (a) receipts for current work; (b) receipts for specials not included in the Annual Budget; (c) receipts for buildings, to be deposited in the Trust Company; (d) receipts for Freedman.

IX. The Treasurer of the Board of Home Missions shall make payments from the accounts of the Woman's Board only on duly certified requisitions. The Treasurer of the Home Board shall make a monthly detailed statement to the Treasurer of the Woman's Board of receipts and expenditures on Woman's Board account, and also on request at any time give any other information he may possess as to the accounts and finances of the Woman's Board, so that the Woman's Board may be regularly and fully informed as to the condition of their financial affairs. Any funds becoming

available for the Woman's Board by sale of property or otherwise shall at once be reported to said Board.

As adopted by the Office Conference December 20th, 1912, with minor revisions by Miss Fraser and Mr. Allaben made December 23rd, 1912.

12/20/12.

JEMEZ. L/Bloom, 12/1/12, submitted in connection with reports, showing conditions at Jemez. Voted to recommend to Joint Conference that Jemez be turned over to the Home Board as a community station, beginning with the next fiscal year.

GUNNISON. L/Curtis, , L/Hamilton, 12/11/12, calling attention to correspondence with society contributing to support of the work. Voted to refer the matter of the society to Miss Fish for recommendation, and to state to Mr. Hamilton and Miss Curtis that they need have no concern as to the continuance of the work.

MANCHESTER? L/Hamphill, 12/16/12, asking whether we would contribute $270. toward a subscription school at Manchester. As this proposal was tentatively made by the Superintendent of Schools in June, and no response has since come from the people, it was voted to decline the request.

PITT RIVER. L/Gay, 12/10,12, calling attention to agreement as to raise of salary. Action deferred pending preparation of the Budget.

PANGUITCH. L/Rolofson, 12/11/12, with annual requisition and school report for November, submitted for consideration as to the advisability of continuing the work at Panguitch. No action.

JUNIPER. L/Donnelly, 12/14/12, calling attention to need of $35 to make up balance required for purchase of lot, in accordance with action of Conference on 10/25/12. Voted to provide this

12/20/12.

amount by transfer from Salvage Fund.

An addition of $20. is also needed to cover overdraft on C. E. at Juniper, to be obtained by transfer.

[signature]

Secretary.

Meeting held 12/27/12.

Present:

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DORLAND INST. L/Phillips, 12/18/12, relative purchase of corner lot with house. As the purchase was strongly recommended by Mr. Adams, it was voted to refer the matter to Mr. Childs for recommendation and for further correspondence with Miss Phillips.

NEAH BAY. L/Clark, 12/15/12, enclosing letter which Miss Clark wishes sent to the Commissioner of Indian Affairs. The letter did not meet with the approval of our Conference and was referred back to the School Department for conference with the Indian Department.

HARLAN. L/Johns, 12/10/12, calling attention to various items needed and cost of maintaining the school, intimating that there would be need of an additional appropriation. No action.

The School Department reported in this connection that Mr. Michel had submitted a letter under date of the 20th inst. expressing the opinion that the school board would not purchase our building, and that if our whole property were put on sale it might bring $7,000, and asking whether we would consider giving the town the use of the building for a hospital for $2,000. consideration, the building to revert to the Board as soon as it ceased to be used for that purpose. It was thought best to defer consideration of conditions at Harlan until the first Office Conference in January.

12/27/12.

PENASCO. L/Adams-Olin, 12/17/12, advising sale of property at Penasco for $350. Voted to recommend the sale to the Woman's Board.

UMATILLA RESV. L/Cornelison-Moffett, 12/19/12, calling our attention to opportunity of purchasing Government school plant on Umatilla Resv. Recommended to Woman's Board for consideration.

PANGUITCH. L/ Rolofson, 12/17/12, showing conditions at Panguitch. Action deferred pending presentation at full conference.

HAINES. L/McLean, 12/5/12, relative proposal received from the Home Board as to his withdrawal from the field. Confidence was expressed in Mr. McLean by the Conference, and it was suggested that we recommend to Joint Conference that Mr. McLean be relieved from his responsibilities at the Hospital, and that a physician be sent to take charge of that work.

Secretary.